

The University of Houston–Clear Lake and KBR have partnered for the IMOC Internship Program, an experiential learning program that enables the university to place UHCL students in paid work experiences with KBR each semester. The KBR Integrated Mission Operations Contract (IMOC) provides mission planning, astronaut and flight training, and human space flight mission support.

Why should you consider? The benefits of the KBR IMOC Internship Program include competitive pay while pursuing degree, entry-level employment on NASA contracts, technical experience, career readiness and professional networking.

Are you eligible? The KBR IMOC Internship Program requires U.S. citizenship or Permanent Resident Card, minimum 3.00 GPA, enrollment in relevant major or program, and availability to work up to 20 hours per week.

Are you interested? Students must submit and be approved to Pool of Candidates to be eligible for consideration of KBR opportunities. Follow these step-by-step instructions to get started.

Step by Step Instructions

Career center

UHCL Jobs4Hawks

University of Houston-Clear Lake

Appointments →
Schedule time to meet with experts and build your career

Resources →
Read curated content from your career center

Experiences →
Track your internship or co-op experiences

1. Get Started with Jobs4Hawks (uhcl.joinhandshake.com)
 - If new to Jobs4Hawks, you will need to activate your account and create a profile.
 - Once you are logged in, click on the CAREER CENTER tab and select EXPERIENCES.

Experiences **Submit an Experience**

Details

Experience template
KBR IMOC POOL

Term
Select a term

2. Select SUBMIT AN EXPERIENCE and enter and select KBR IMOC POOL under EXPERIENCE TYPE drop-down bar
3. Proceed with filling out the rest of the information including required acknowledgments. Once you've completed the form, click on the green SUBMIT AN EXPERIENCE button

New Attachment

Name

This is the public name of the document

Document No file chosen

Approvers of the experience will be able to view and download this attachment.

4. Next, you will upload your resume for review and approval by the Office of Career Services.

- To upload your resume, click on the NEW ATTACHMENT button.
- You will receive a confirmation email once your resume has been approved

✓ Experience was successfully created. Successfully added work experience to profile

Details | Comments and Activity | Learning Objectives

UHCL Student

NAME: Bernie | CURRENT SCHOOL YEAR: N/A

SCHOOL: University of Houston-Clear Lake

Experience

TITLE	SALARY
Internship	EXPERIENCE TYPE
DEPARTMENT	ACCEPTANCE DATE
INDUSTRY	Unknown Time
START DATE	END DATE
Unknown Time	Unknown Time

Organization

ORGANIZATION	EMAIL
KBR IMOC	mailto:
PHONE	

Approvers

Director	TITLE:
STATUS:	Not Specified
Pending	

Attachments

- patentdisclosureanda... PDF (451 KB)
- related-party-disclos... PDF (83.3 KB)
- uhp-network-require... PDF (59 KB)
- temp-staff-data-shee... PDF (260 KB)

5. Lastly, you must complete pre-hire requirements and submit documentation to Office of Human Resources for final approval by the Office of Strategic Partnerships

- To access pre-hire instructions, review HR Checklist under the ATTACHMENTS section.
- You will receive a confirmation email once your experience request has been approved.

! Once approved, you will be an active candidate for available opportunities.

All above steps must be completed to receive approval in Jobs4Hawks and to be entered into the Pool of Candidates for the KBR IMOC Internship Program.

Please note that that being in the Pool of Candidates does not guarantee placement at KBR or any other relevant internship opportunities.

For Further Assistance:

- Contact the Office of Career Services (CareerServices@uhcl.edu) to schedule a career development meeting
- Contact the Office of Strategic Partnerships (StrategicPartner@uhcl.edu) for questions regarding the KBR IMOC Internship Program.