

University of Houston Clear Lake

Office of Academic Records • 2700 Bay Area Blvd, Box 86 • Houston, TX 77058-1098
(281) 283-2722 • Fax: (281) 226-7230

Meningitis Immunization Request for Extension Form

This form is for students who did not receive the meningitis vaccination by the compliance date (listed on the Immunization Page) due to one or more of the circumstances listed below and wish to be considered for an extension.

Under justifiable circumstances, an administrative official of the institution of higher education may grant extensions to individual students to extend the compliance date to no more than 10 days after the first day of the semester.

Please select your circumstance from the list below:

I submitted my application for admission after the compliance date.

I was unable to receive the vaccination due to difficulty obtaining and/or paying for it by the compliance date.

I am in the process of obtaining an exemption from my physician or a notarized affidavit form that I decline the vaccination for bacterial meningitis for reasons of conscience, including a religious belief issued by The Texas Department of State Health Services.

Other (explain): _____

To request this extension, students must complete this form, attach the immunization record, physician exemption, or original notarized affidavit form and return it to UHCL in one of the following ways:

In person at UHCL:

Registrar's Office
SSCB Suite 3203
2700 Bay Area Blvd
Houston, TX 77058

In person at Pearland:

Office of Enrollment Services
A128
1200 Pearland Parkway
Pearland, TX 77581

By Fax:

Office of Academic
Records 281-226-7230

**Upload with the Immunization
Uploading Bacterial Meningitis
Records document**

Extensions can take 2 to 3 business days to process. Once a decision is made, you will be contacted via your UHCL email address.

_____	_____	_____	_____
Student ID#	Last Name	First Name	MI
_____		_____	
Student Signature		Date	

To Be Completed by Academic Records
Approved _____ Unapproved _____ Initials _____
Application for Admission date: _____
Sent for Approval date: _____
Approval Completed date: _____
Student Emailed: Y N date _____