

# Request to install non-supported software on a University-owned device

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## SOFTWARE INFORMATION

Name of software product \_\_\_\_\_

Name of vendor \_\_\_\_\_

## REQUESTOR'S INFORMATION

Name \_\_\_\_\_

Department \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Requestor's E-mail address \_\_\_\_\_

Requestor's phone number or extension \_\_\_\_\_

Date the software is needed \_\_\_\_\_

Reason the software is needed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requestor's signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor's signature \_\_\_\_\_

Date \_\_\_\_\_

## UCT PRODUCT EVALUATION *(To be completed by UCT)*

Authorized UCT representative's name \_\_\_\_\_

Date research completed \_\_\_\_\_

Hardware requirements \_\_\_\_\_

Operating system \_\_\_\_\_

Does the software require:

- Central server resources? \_\_\_\_\_
- An externally addressable IP address? \_\_\_\_\_
- Any firewall ports to be opened? \_\_\_\_\_
- Any unusual configuration settings? \_\_\_\_\_
- Any other software? \_\_\_\_\_

Authorized UCT representative's assessment \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized UCT representative's signature \_\_\_\_\_

Date \_\_\_\_\_

## INFORMATION SECURITY OFFICE ASSESSMENT

Information Security Officer's Name \_\_\_\_\_

ISO's Security Assessment \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Information Security Officer's signature \_\_\_\_\_

Date \_\_\_\_\_