

TEACHING EXPERIENCE

University of Houston – Clear Lake

Houston, TX

Aug. 2014 – present

Sr. Lecturer - English

- Introduction to Professional Writing
- Written Communications in Business
- Advanced Technical Writing
- Writing for the Public: Developing Non-Profit Communication Strategies
- First-Year Writing – Composition I
- First-Year Writing – Composition II

Texas A&M University

Galveston, TX

Aug. 2008 – May 2014

Assistant Instructional Professor of English

- Technical /Professional Writing
- Technical /Professional Writing - Honors
- First – Year Writing
- Basic Writing
- Basic Reading
- Maritime Folklore
- Directed Independent Studies

Arizona State University

Tempe, AZ

Aug. 2004 – May 2008

Instructor - English

- Business Writing (for W.P. Carey School of Business)
- Business Writing – Honors
- Writing for the Professions

Louisiana State University

Baton Rouge, LA

Aug. 2001 – May 2004

Instructor II - English

- Business Writing
- First-Year Writing
- Drama Literature

Texas A&M University

Corpus Christi, TX

Aug. 2000 – May 2001

Teaching Assistant – First Year Writing Program

- First-Year Writing

Del Mar Community College

Corpus Christi, TX

Aug. 1997 – May 1999

Instructor - English Labs – The Writing Center

- Developmental Writing
- Freshman Composition

EDUCATION

Texas A&M University

Corpus Christi, TX

May 2001

M. A. – English

Emphasis: Composition and Rhetoric

Aug. 1997

B. A. – English

Minor: Fine Art (Printmaking)

CERTIFICATIONS

Texas A&M University

College Station, TX

Feb. 2013

Professional Certification - Online Teaching

PRESENTATIONS

- Oct. 2021 *Gender and Business Writing – Changes for the Future of Humankind*
Southern Central Modern Language Association (SCMLA) – Houston, TX
- Oct. 2019 *Examining the Past, Present, and Future of Research Dishonesty in the [Academic] Workplace.*
Southern Central Modern Language Association (SCMLA) – Little Rock, AR
- Mar. 2019 *Peer Review in the Upper Level Writing Class – Does it Really Help? Or is it Just a Waste of Time? The Answer is: It Depends.*
Association of Business Communication – Houston, TX
- Oct. 2017 *Peer Review in the Upper Level Writing Class – Does it Really Help? Or is it Just a Time Suck? The Answer is: It Depends.*
Southern Central Modern Language Association (SCMLA) – Tulsa, OK
- Nov. 2016 *Intersections: Marketing and Programmatic Research for UHCL’s Writing Program*
Southern Central Modern Language Association (SCMLA) – Dallas, TX
- Apr. 2016 *First Contact: Navigating New Terrain, Negotiating New Intersections, and Welcoming New Students*
Conference on College Composition and Communication (CCCC) – Houston, TX
- Oct. 2014 *Building Student Success – Implementing Metacognitive Peer Reviews in the Freshman Composition Classroom*
Two -Year College English Association (TYCA) – Frisco, TX
- Oct. 2014 *Creating an Online Presence for the Job Market: Cautionary Tales and How to Improve Your Online Persona*
Southern Central Modern Language Association (SCMLA) – Austin, TX
- Mar. 2014 *Creating an Online Presence for the Job Market*
UHCL – Writing Program Guest Lecture – Houston, TX
- Oct. 2013 *Implementing Metacognitive Peer Review in the Technical Writing Classroom*
Southern Central Modern Language Association (SCMLA) – New Orleans, LA
- Feb. 2010 *Creating Business Correspondence That Works*
ASU Composition Conference – Arizona State University – Tempe, AZ
- Apr. 2008 *Students Giving Feedback about Feedback: Using Metacognitive Reflective Writing to Improve Peer Review in the Computer-Mediated Writing Classroom –*
Conference on College Composition and Communication (CCCC) – New Orleans, LA
- Mar. 2008 *It’s Good!* – panel presentation
ASU Composition Conference – Arizona State University – Tempe, AZ
- Oct. 2007 *Using Metacognitive Reflective Writing to Improve Peer Review in the Business Writing Classroom*
Association for Business Communication (ABC) – Washington, DC
- Oct. 2005 *Teaching in Virtual Spaces: Whose Space is it? and How Should We Define Those Spaces?*
Two -Year College English Association (TYCA) – Galveston, TX
- Mar. 2001 *From “Space Oddity” to “Personal Odyssey”: Discovering the Shared Concerns of Learning – Disabled and Basic Writing Students*
Conference on College Composition and Communication (CCCC) – Denver, CO

CURRICULUM DEVELOPMENT ACTIVITIES

Courses Developed for Specific Programs:

- 2020 *Introduction to Professional Writing*
For: University of Houston – Clear Lake; Writing Program
Core Curriculum – in lieu of WRIT 1302
Developed with: Dragana Djordjevic
- 2016 *Writing for the Public – Developing Non-Profit Communication Strategies*
For: University of Houston – Clear Lake; Writing Program
Required: Public Service Leadership degree
- 2013 *Maritime Folklore: Myths, Monsters, and Mysteries of the Sea*
For: Texas A&M Galveston; General Studies
Elective: Maritime Studies degree
- 2004-2005 *Business Writing*
For: Arizona State University, Tempe; Dept. of English,
Required: WP Carey School of Business (Honors Program)
Developed with: Sherry Rankins-Robertson, Don Ownsby & Shavawn Berry

PROFESSIONAL DEVELOPMENT

- Oct. 2021 SCMLA Annual Conference – Houston, TX – Presenter and session secretary
- Oct. 2020 Magna 20 Minute Mentor. “How Can I Make My Video Lectures Effective and Engaging?”
Presented by Jean Mandernach, PhD. Executive Director, Center for Innovation in
Research and Teaching, Grand Canyon University
- July 2020 Prezi Webinar: “Intro to the Prezi Educator Community.” Online.
- Jan. 2020 Course: “Presenting Data and Information.” Presented by Edward Tufte – Houston, TX
- Oct. 2019 SCMLA Annual Conference – Little Rock, AR – Presenter
- Aug. 2019 Culturally Responsible Teaching. “Promising Practices from the Puente Project.” Presented
by Dr. Grace Ebron of Berkeley University. Lee College, Baytown, TX
- Apr. 2018 Magna 20 Minute Mentor. “How Can I Move My Teaching Forward Midcareer?” Presented
by Maryellen Weimer, PhD Professor Emerita, Penn State Berks
- Mar. 2018 Magna 20 Minute Mentor. “How Can I Effectively Review Online Courses and Programs for
Quality?” Presented by Brian Udermann, PhD., Director, Online Education,
University of Wisconsin – La Crosse
- Feb. 2018 Magna 20 Minute Mentor. “How Can I Leverage Force Multipliers in the Classroom?”
Presented by James S. May, EdD
- Nov. 2017 Veterans Services (UHCL). “Veteran Friendly Zone Training” Presented by Anthony
Williams, Chief Warrant Officer, US Navy (Ret.), Texas Veterans Commission
- Nov. 2017 Center for Autism and Developmental Disabilities (UHCL). “Connecting to College:
Supporting Students with Autism Spectrum Disorder (ASD)” Faculty and Staff
Training Presented by Christia Stiehl, BCABA
- Oct. 2017 Director of Disability Services (UHCL). “Allies for Access Training” Presented by Gavin
Steiger, Director
- Oct. 2017 Dean of Students Office and the Center for Faculty Development (UHCL),
“Hawks Embracing Diversity.” Student and faculty panel discussions.
- Oct. 2017 SCMLA Annual Conference – Tulsa, OK – Presenter
- Apr. 2017 Pearson Webinar: “Rhetorical Multiplicity: Making Savvy Choices in Mixing Media,”
presented by Anne Frances Wysocki
- Nov. 2016 Magna 20 Minute Mentor. “What Ethical Issues Lurk in My Grading Policy?” Presented by
Maryellen Weimer
- Nov. 2016 SCMLA Annual Conference – Dallas, TX – Presenter
- Oct. 2016 Magna 20 Minute Mentor. “How Can I Use Classroom Assessment Techniques (CATs)
Online?” Presented by Stephanie Delaney
- Sept. 2016 Magna 20 Minute Mentor. “How Can I Save Time and Money by Repurposing Online
Content?” Presented by Ann Taylor

Apr.	2016	CCCC Annual Conference – Houston, TX – Presenter
Oct.	2015	MHHE Webinar: “How to Use Video Tools in Your Communication Course” Presented by MacMillan Publishing
Oct.	2015	SCMLA Annual Convention – Nashville, TN – President Technical Writing Sessions
Apr.	2015	UTC Webinar: “Universal Design: Making Your Program Accessible to all Students” Presented by Dr. Rebecca Cory
Mar.	2015	Office of Online Programs (UHCL): “Humanizing: Closing the Distance in Distance Learning” Presented by Dr. Christal Seahorn
Mar.	2015	Colloquium presentation: “From Logic to Rhetoric: A New Pedagogy for Fallacies” Presented by Dr. Anne-Marie Womack
Mar.	2015	Colloquium presentation: “The Toughest Cook in the Kitchen: Gender, Authority, and Working-Class Discourse(s) in a <i>Hypermasculine Workplace</i> ” Presented by Dr. Patricia Droz
Feb.	2015	Presentation: “The Role of Machine Scoring in the Summative and Formative Assessment” Presented by Dean Mark Shermis, School of Education, UHCL
Jun.	2014	Online Micro Course: “Flipped Classroom: Strategies and Tips” California University of Pennsylvania, Professor Joseph Zisk
Oct.	2014	TYCA Annual Conference – Frisco, TX – Presenter
Oct.	2014	SCMLA Annual Convention – Austin, TX – Presenter and Elected President of the Technical Writing Sessions
Aug.	2014	Workshop: “Preparing Twenty-First Century Writers” – UHCL Houston, TX Presented by Dr. Sherry Rankins-Roberston, PhD.
Feb.	2014	MHHE Webinar: “Flipping Your Classroom to Create and Conduct Group Reports” Presented by Paula Lentz, PhD.
Feb.	2014	MHHE Webinar: “Designing Successful Group Projects” Presented by Katherine Rentz, PhD.
Nov.	2013	TYCA – Austin, TX – Invited session Chair
Oct.	2013	SCMLA Annual Convention – New Orleans, LA – Technical Writing, (Elected) Secretary
Oct.	2013	SCMLA Annual Convention – New Orleans, LA – Presenter
Oct.	2013	Magna Webinar: “How the Brain Works” – TAMU-G – Galveston, TX – Organizer
Feb.	2013	Professional Certification in Online Teaching – Texas A&M – College Station, TX
Sep.	2012	Magna Webinar: “Academic Freedom and Free Speech,” – TAMU-G, TX – Organizer
Mar.	2012	CCCC Annual Conference – St. Louis, MO – Session Chair
Feb.	2012	Cengage Learning - “English Text and Technology” – Workshop – Houston, TX
Apr.	2011	Workshop: “Safe Ally Training” – TAMUG – Galveston, TX
Jun.	2010	Hybrid Course Development Training – TAMUG – CIS – Galveston, TX
Apr.	2010	Educause Learning Initiative- “Implementing Service Learning” - Galveston, TX
Apr.	2010	Wakonse South Conference on College Teaching – Burnet, TX
Feb.	2010	ASU Composition Conference – Tempe, AZ – Presenter
Apr.	2009	Wakonse South Conference on College Teaching – Burnet, TX
Apr.	2008	CCCC Annual Conference – New Orleans, LA – Presenter
Mar.	2008	ASU Composition Conference – Tempe, AZ – Presenter
Oct.	2007	ABC Annual Convention – Washington, DC – Presenter
Sep.	2007	Workshop: “Dealing with Disruptive Students” – ASU Polytechnic – Mesa, AZ
Feb.	2007	Workshop: “Reflection, Student Engagement, and Enhancing Learning” Presented by Kathleen Yancey – ASU Polytechnic – Mesa, AZ
Oct.	2006	ABC Annual Convention – San Antonio, TX
Oct.	2006	AETA – Statewide Conference – Mesa Community College – Chandler, AZ
Mar.	2006	Prentice Hall English Faculty Development Day – Scottsdale, AZ
Mar.	2006	“ESL issues in mainstream writing courses” – ASU – Tempe, AZ
Mar.	2006	CCTE – Conference of College Teachers of English – Corpus Christi, TX
Oct.	2005	TYCA – S.W. – Galveston, TX – Presenter
Mar.	2005	“Theorizing English Studies” – Frank D’Angelo, Presentation – ASU – Tempe, AZ
Mar.	2005	CCCC Annual Conference – San Francisco, CA – SIG Presenter
Mar.	2004	CCCC Annual Conference – San Antonio, TX
Nov.	2003	Workshop: “Good Conversation about Good Teaching” – LSU – Baton Rouge, LA
May	2001	Summer Teaching Workshop – TAMUCC – Corpus Christi, TX

May	2001	Assessing Student Writing Workshop – TAMUCC – Corpus Christi, TX
Apr.	2001	Reading Conference: “2001, A Literacy Odyssey” – TAMUCC – Corpus Christi, TX
Apr.	2001	Workshop: “Motivating the Reluctant Writer” – TAMUCC – Corpus Christi, TX
Mar.	2001	CCCC Annual Conference – Denver, CO – Presenter
Feb.	2001	“Furthering Communication Skills of Upper Division Students” – presented by Chris Anson – TAMUCC – Corpus Christi, TX
Jan.	2001	Winter Teaching Institute – TAMUCC – Corpus Christi, TX
Aug.	2000	Summer Teaching Institute – TAMUCC – Corpus Christi, TX

DISCIPLINE SERVICE

South Central Modern Language Association

Spring – Fall 2022	<i>President</i> , Technical and Professional Writing Sessions
Spring – Fall 2021	<i>Secretary</i> , Technical and Professional Writing Sessions
Spring – Fall 2020	<i>Secretary</i> , Technical and Professional Writing Sessions
Spring – Fall 2018	<i>Secretary</i> , Technical and Professional Writing Sessions
Spring – Fall 2015	<i>President</i> , Technical Writing Sessions
Spring – Fall 2014	<i>Secretary</i> , Technical Writing Sessions

DEPARTMENT, COLLEGE and UNIVERSITY SERVICE

University of Houston Clear Lake

Fall 2021 – present	<i>Member</i> , Faculty Senate – University Committee
Fall 2021 – present	<i>Member</i> , FS – Teaching and Research – University Committee
Fall 2021 – present	<i>Member</i> , FS – University Life, Shared Governance Committee
Spring 2021 – Fall 2021	<i>Member</i> , Common Reader – University Committee
Spring 2021 – present	<i>Member</i> , Adjunct Mentorship Program – Program Committee
Spring 2021 – present	<i>Chair</i> , Non-Tenure Track P&T Sub-committee – HSH Committee
Spring 2021 – present	<i>Member/volunteer</i> , Faculty Evaluation Revision committee – HSH Committee
Spring 2020 – Fall 2021	<i>Member</i> , Ad-hoc Blackboard “expert” to assist faculty online development during pandemic
Fall 2019 – Spring 2020	<i>Member</i> , Writing Program Search Committee – 1 Lectureship – Program Committee
Fall 2018 – Spring 2020	<i>Member</i> , Undergraduate Admissions Appeal – University Committee
Spring 2018	<i>Enrollee /Trainee</i> , UHCL Leadership Academy – University Service
Fall 2017 – 2018	<i>Member</i> , Ad-Hoc Committee – Proctoring – University Committee
Spring 2017 – 2018	<i>Member</i> , Academic Honesty Committee – University Committee
Fall 2016 – Fall 2021	<i>Chair</i> , Ad-Hoc Business Writing Assessment Committee – Program Committee
Fall 2015 – Fall 2021	<i>Assessment Coordinator</i> , Written Communication in Business – Program Committee
Fall 2015 – present	<i>Suite Representative</i> , HSH Suite Representative – Arbor Bldg. – College Committee
Fall 2015 – Fall 2016	<i>Member</i> , Foundations of Excellence – Transitions Committee – University Committee
Fall 2015 – Fall 2016	<i>Trainee /Co-Mentor</i> , Mentor Program – College Committee
Spring 2015 – Fall 2021	<i>Member</i> , Marketing Committee for the Writing Program – Program Committee
Spring – Fall 2015	<i>Member</i> , Women in STEM – Ad Hoc Faculty Senate Committee – University Committee
Spring 2015	<i>Member</i> , Writing Program Search Committee – 2 Asst. Prof. Positions – Program Committee

Texas A&M University – Galveston

Spring – Summer 2014	<i>Chair</i> , GACD Ad-Hoc Committee – GACD Strategic Planning Committee
Spring 2014	<i>Developer and Coordinator</i> , GACD Monthly Brown Bag Lunch
Spring 2014	<i>Chair</i> , GACD Ad-Hoc Committee – Revising NTTF Annual Evaluation form for GACD
2013 – 2014	<i>Elected Member</i> , Non-Tenure Track Committee – University Committee
2013 – 2014	<i>Communications Officer</i> , Faculty Advisory Committee – University Committee
2012 – 2014	<i>Member</i> , Faculty Advisory Committee – University Committee
2013	<i>Elected Member</i> , Search Committee for GACD Department Chair
2012 – 2014	<i>Faculty Sponsor</i> , Sea Spray – student literary organization
2012 – 2014	<i>Editor</i> , Sea Spray – annual student literary publication
2012 – 2014	<i>Member</i> , Substance Abuse Prevention Advisory Committee
2012 – 2013	<i>Reader</i> , University Scholarship Committee
2012	<i>Chair</i> , GACD Ad-Hoc Committee – Instructional Professor promotion guidelines
2012	<i>Coordinator</i> , “WriteIt-DoIt” Event

2011	<i>Member</i> GACD Ad-Hoc Committee - Online Course Evaluations
2010 – 2011	<i>Chair</i> , English 104 Service Learning Committee
2009 – 2012	<i>Team-member</i> , Science Olympiad (annual state competition hosted by TAMUG)

Arizona State University – Tempe

2007 – 2008	<i>Co-Chair</i> , English 302 Committee – Business Writing Curriculum Development
2006 – 2007	<i>Chair</i> , English 302 Committee – Business Writing Curriculum Development
2005 – 2006	<i>Co-Chair</i> , English 302 Committee – Business Writing Curriculum Development
2005	<i>Member</i> , English Dept. Homecoming Committee
2005	<i>Member</i> , English Task Force Committee
2004 – 2005	<i>Co-Chair</i> , Curriculum Development Committee – Writing for the Professions

Louisiana State University – Baton Rouge

2003 – 2004	<i>Chair</i> , English Department Social Committee
2002 – 2003	<i>Asst. Chair</i> , English Department Social Committee
2002 – 2003	<i>Member</i> , Ad-hoc First-Year Writing EOS Student Assessment Committee
2001 – 2003	<i>Member</i> , First-Year Writing Program Committee
2001 – 2002	<i>Chair</i> , First-Year Writing Policies and Procedures Committee

PROFESSIONAL MEMBERSHIPS

- ABC Association of Business Communication
- CCCC Conference on College Composition and Communication
- NCTE National Council for Teachers of English
- SCMLA Southern Central Modern Language Association

TEXTBOOK REVIEWS

Oct. 2012	• Elizabeth Tebeaux and Sam Dragga. <i>The Essentials of Technical Communication</i> , 2 nd e – Oxford UP
Apr. 2008	• Lehman, Carol and Debbie Dufrene. <i>Business Communication</i> 15e - Thomson
Jul. 2005	• Kolin, Philip. <i>Successful Writing at Work, Concise Edition</i> – Houghton Mifflin

TECHNICAL WRITING EXPERIENCE

Spring 2015 – 2020	<i>Writer</i> , UHCL’s Marketing Committee for the Writing Program
Aug. 2012 – 2014	<i>Editor</i> , Sea-Spray - TAMUG’s student literary publication
Jan. – May 2003	<i>Technical Writer</i> , LSU National Center for Biomedical Research and Training
Aug. – Dec. 2000	<i>Technical Writer</i> , <i>Student Project</i> - Technical and Professional Writing as a Minor Program Texas A&M University– Corpus Christi

AWARDS and HONORS

2021	University of Houston – Clear Lake <i>Outstanding Lecturer of the Year</i>
2012	Texas A&M University – Galveston <i>Teaching Excellence Award</i> (Monetary Award) - Recognition by the SGA
2007	Barrett Honor’s College – ASU – Tempe <i>Certificate of Appreciation</i> – Recognition for contributions to university honors students
2002	Alpha Lambda Delta Freshman Honor Society – LSU – Baton Rouge <i>Dedication to Instruction of Freshman Students Award</i>
2001	Texas A&M University – Corpus Christi <i>2001 Star Award Winner First-Year Learning Communities</i> Personal Recognition Award for Contributions to the Texas Higher Education

Sigma Tau Delta / Haas Foundation:

2001

Excellence in Scholarship

2000

Recipient, Sigma Tau Delta / Haas Foundation Scholarship for Graduate Studies

1999

Outstanding Achievements

UNIVERSITY CLUB SPONSORSHIPS

2012 – 2014

Sea Spray – Student Literary Organization – Texas A&M – Galveston

2011 – 2012

The Art Club – Texas A&M – Galveston

2003 – 2004

The Paintball Club – LSU – Baton Rouge