Go to the HR Employment page.

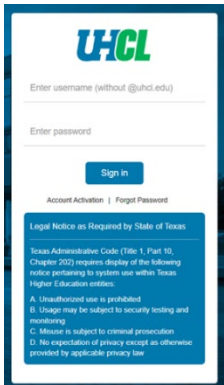1. Click on **go.uhcl.edu**

E-Services	Hawk Card	Class Schedule	go.uhcl.edu	UHCL at Pearland	Mental Health

2. Click on the **Page Up icon** (image coming soon).

PageUp

Click to launch: PageUp
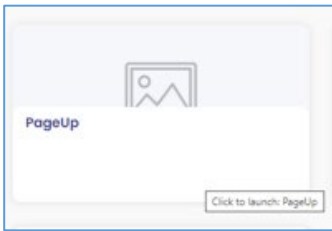
3. Log in using your UHCL employee credentials.

UHCL

Enter username (without @uhcl.edu)

Enter password

Sign in

Account Activation | Forgot Password

Legal Notice as Required by State of Texas

Texas Administrative Code (Title 1, Part 10, Chapter 202) requires display of the following notice pertaining to system use within Texas Higher Education entities:
A. Unauthorized use is prohibited
B. Usage may be subject to security testing and monitoring
C. Misuse is subject to criminal prosecution
D. No expectation of privacy except as otherwise provided by applicable privacy law

4. Once logged in, the user's dashboard will load.
   - The dashboard will list any jobs connected to the user.
   - Navigate to the right side of the dashboard and locate Manager Activities.
   - Click on Jobs Requiring Panel Review.

Current jobs

2 Total	1 Draft	1 Pending approval

± 0 Draft — Assistant Professor of Arts · Requisition Number: 492239 · Joanne Slovacek

± 0 Pending approval — Human Resources Generalist · Requisition Number: 492277 · Abby Varela

Manager Activities

(1) Jobs requiring panel review

(1) Jobs with applicants for review

(1) Offers awaiting your approval

(1) New hires

(1) Scheduled Emails
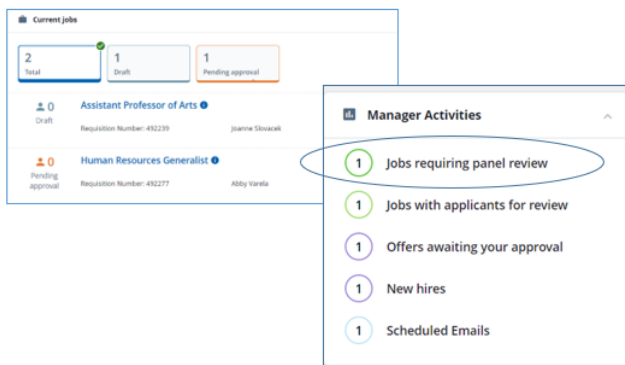
5. Click **View Applicants**

Job number	Date added	Status	Title	User
492230	Jul 1, 2024	Approved	Director of Arts/Communications	RS
492331	Oct 17, 2024	Approved	Assistant Professor, Psychology (3 Vacancies)	DFB

Your role	
Search Committee Chair	View responses │ Edit job
Search Committee Member	View Applicants (2) │ View responses │ View job

6. Click on **document icon** and resume and application form will open in a separate pdf. window.

New / Application acknowledgment

☐ Eric Varela
Oct 18, 2024

☐ Daisy Duck   Reviewed
Oct 17, 2024   Meets criteria

Select