

JOB INFORMATION

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|-------------------------|--|
| Effective Date | 3/7/2022 |
| Job Code: | 4216 |
| Job Title: | Theater Technician |
| Salary Grade/Structure: | 140 - Support Staff |
| Career Level Name: | S2 - Intermediate Support |
| FLSA Name: | Non-Exempt |
| EEO Code: | 50-Technical and Paraprofessional |
| Job Function: | Development |
| Job Family: | Cultural Arts |
| Job Summary | Theater Technicians primarily assists with technical setup and operation of events held at the Bayou Theater. Primary duties also include cleaning and maintenance of theater spaces and equipment. In addition, technicians also assist with Art Gallery operations and other duties as assigned on an as needed basis in the Theater and Cultural Arts department. |

COMPETENCIES

Competencies

Please refer to the UHCL Human Resources webpage for UHCL core competencies for all eligible job levels.

QUALIFICATIONS

Education

| Education Level | Education Details | Required/Preferred | |
|----------------------------|-------------------|--------------------|--|
| High School Diploma or GED | | Preferred | |
| Associate's Degree | | Preferred | |

Work Experience

| Experience | Experience Details | Required/Preferred | |
|-----------------|--|--------------------|----|
| Less than 3 yrs | Technical Theater experience in a Educational or Work setting. | Required | or |
| Some | 3-5 years Technical Theater experience in a Work setting. | Preferred | |

Licenses and Certifications

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/ Preferred |
|-------------------------|--------------------------------|------------|------------------------|
|-------------------------|--------------------------------|------------|------------------------|

Knowledge, Skills and Abilities

| KSAs | Proficiency |
|--|-------------|
| • Knowledge of Entertainment Audio, Video, Lighting, or Rigging. | Basic |
| • Knowledge of scenic construction and related tools. | Basic |
| • Skills in the operation of Midas M32 or Behringer x32 audio consoles. | Basic |
| • Skills in the operation of ETC Ion or other ETC EOS based lighting consoles. | Basic |
| • Skills in the operation of a manual counterweight rigging system. | Basic |
| • Ability to lift 75 pounds. | Skilled |
| • Ability to work from heights effectively. | Skilled |
| • Ability to quickly diagnose and resolve equipment failures. | Skilled |

JOB RESPONSIBILITIES

Campus Security Authority

Remote Work Capable

Essential Functions

| Essential Function | % TIME |
|--|--------|
| • Setup and strike of audio, lighting and staging before and after events. | 35% |
| • Operate sound, lighting, and rigging equipment during events. | 35% |
| • Assist with cleaning the stage and other technical spaces before and after events. | 10% |
| • Ensure safe operation of the Bayou Theater by monitoring users and effectively communicating safety rules and regulations to them when needed. | 5% |
| • Perform on the spot appraisal of requests made by theater users to determine proper course of action to ensure successful operation of theater events. | 5% |
| • Hang and transport artwork for the Art Gallery under the direction of Exhibition Coordinator. | 5% |
| • Additional duties/responsibilities as assigned. | 5% |

PRE-EMPLOYMENT

| | |
|--------------------------|-----|
| MVR: | No |
| Criminal History: | Yes |
| Physical Exam: | No |
| Hearing Exam: | No |
| Pulmonary Function Test: | No |

PHYSICAL DEMANDS/WORKING CONDITIONS

Craft Workers - Indoors

Physical Demands

| Physical Demand | N/A | Rarely | Occasionally | Frequently | Constantly | Weight |
|-----------------|-----|--------|--------------|------------|------------|--------|
| Standing | | | | | X | |
| Walking | | | | | X | |

Physical Demands

| Physical Demand | N/A | Rarely | Occasionally | Frequently | Constantly | Weight |
|----------------------------|-----|--------|--------------|------------|------------|--------|
| Sitting | | | | | | |
| Lifting | | | | | X | |
| Carrying | | | | | X | |
| Pushing | | | | | X | |
| Pulling | | | | | X | |
| Climbing | | | | | X | |
| Balancing | | | | | X | |
| Stooping | | | | | X | |
| Kneeling | | | | | X | |
| Crouching | | | | | X | |
| Crawling | | | | X | | |
| Reaching | | | | | X | |
| Handling | | | | | X | |
| Grasping | | | | | X | |
| Feeling | | | | | X | |
| Talking | | | | X | | |
| Hearing | | | | X | | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

Working Environment

| Working Condition | N/A | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-----|--------|--------------|------------|------------|
| Extreme cold | | | | | |
| Extreme heat | | | | | |
| Humid | | | | | |
| Wet | | | | | |
| Noise | | | | | |
| Hazards | | | | | |
| Temperature Change | | | | | |
| Atmospheric Conditions | | | | | |
| Vibration | | | | | |

Travel Requirements

| Estimated Amount | Brief Description |
|------------------|-------------------|
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