

JOB INFORMATION

Effective Date	8/12/2021
Job Code:	3767
Job Title:	Psychologist
Salary Grade/Structure:	050 - Admin-Professional
Career Level Name:	
FLSA Name:	Exempt
EEO Code:	30-Professional Non-Faculty
Job Function:	Student Health & Wellness
Job Family:	Mental Health Services
Job Summary	The Psychologist provides mental health services, assessment, crisis intervention, and outreach services to students, and consultation and outreach to faculty and staff in regard to student problems. Provides supervision to psychologists in training. Provides counseling services and outreach to students at the UHCL-Clear Lake and Pearland campuses.

COMPETENCIES

Competencies

Please refer to the [UHCL Human Resources webpage](#) for UHCL core competencies for all eligible job levels.

QUALIFICATIONS

Education

Education Level	Education Details	Required/Preferred	
Doctoral Degree	Degree in clinical or counseling psychology.	Required	

Work Experience

Experience	Experience Details	Required/Preferred	
Some	Experience and knowledge in providing counseling and assessment services to adults. Experience with college student population or knowledge about issues relevant to college students. Experience working with international students, ethnically diverse students, and LGBT students. Experience in supervising psychology interns and practicum trainees.	Required	
Some	Minimum of two years full time employment in a college counseling center. Successful completion of APA accredited academic program and doctoral internship.	Preferred	

Licenses and Certifications

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Preferred	
Licensed Psychologist	Licensed psychologist in Texas, or license eligible and licensed within twenty-four months of start date.		Required	

Knowledge, Skills and Abilities

KSAs	Proficiency
<ul style="list-style-type: none"> Ability to relate empathically, effectively, and consistently with diverse population. Sensitivity to cultural differences. Knowledge and/or experience in working with non-traditional student population desired. 	Basic
<ul style="list-style-type: none"> Solid understanding of personal counseling and assessment skills and professional development. Experience with assessment and counseling adults attending institutions of higher education. 	Basic
<ul style="list-style-type: none"> Experience providing counseling services to women, including responding to traumatic experiences. 	Basic
<ul style="list-style-type: none"> Career assessment and counseling training. Solid understanding of job search strategies, labor market supply/demand, and employer's recruitment and interviewing methodologies. 	Basic
<ul style="list-style-type: none"> Strong written and verbal communication skills. 	Basic
<ul style="list-style-type: none"> Excellent interpersonal and teamwork skills. 	Basic

JOB RESPONSIBILITIES

Campus Security Authority

Remote Work Capable

Essential Functions

Essential Function	% TIME
<ul style="list-style-type: none"> Provides counseling services to students. Duties include; brief individual personal counseling, couples counseling, group counseling, and crisis intervention services for psychological crises on campus. Conducts assessment of students to determine the nature of their problems and provides treatment recommendations. Maintains appropriate confidential files of counseling clients. Covers required evening and weekend hours. On call duties as backup for ProtoCall after-hours crisis service. 	60%
<ul style="list-style-type: none"> Supervises psychology and counseling trainees in practicum and internship placements. Provides structured training seminar for practicum and internship programs. 	10%
<ul style="list-style-type: none"> Plans and implements displays, workshops, seminars, and other structured psycho-educational and outreach programs designed to enhance personal development. Markets counseling services to students through participation in orientation, class visits, and other university events. 	10%
<ul style="list-style-type: none"> Participates in peer review, case conference, and professional development continuing education activities to maintain and enhance skills, learn new knowledge and skills, maintain license, and contribute to the counseling profession. Participates in assessment procedures to maintain and improve services provided to students. 	10%
<ul style="list-style-type: none"> Meets with faculty to provide information on services and provides consultation to faculty, as needed. Works with university staff to develop human relations skills in dealing with students and their problems. 	5%
<ul style="list-style-type: none"> Other related duties as assigned. 	5%

PRE-EMPLOYMENT

MVR:	Yes
Criminal History:	Yes
Physical Exam:	No
Hearing Exam:	No

Pulmonary Function Test:	No
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PHYSICAL DEMANDS/WORKING CONDITIONS

Office and Administrative Support

Physical Demands

Physical Demand	N/A	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking			X			
Sitting					X	
Lifting		X				
Carrying		X				
Pushing		X				
Pulling		X				
Climbing		X				
Balancing		X				
Stooping		X				
Kneeling		X				
Crouching		X				
Crawling		X				
Reaching		X				
Handling			X			
Grasping			X			
Feeling		X				
Talking					X	
Hearing					X	
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

Working Environment

Working Condition	N/A	Rarely	Occasionally	Frequently	Constantly
Extreme cold		X			
Extreme heat		X			
Humidity		X			
Wet		X			
Noise			X		
Hazards		X			
Temperature Change		X			
Atmospheric Conditions		X			
Vibration		X			

Travel Requirements

Estimated Amount	Brief Description