

University of Houston Clear Lake

Office of Human Resources

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Vacation Leave Chart for Full-Time Employees

Employees with Total State Employment of:	Hours Accrued per Month:	Maximum Hours Carried Forward from One Fiscal Year to the Next:
Less than 2 years	8	180
2 years but less than 5	9	244
5 years but less than 10	10	268
10 years but less than 15	11	292
15 years but less than 20	13	340
20 years but less than 25	15	388
25 years but less than 30	17	436
30 years but less than 35	19	484
35 years or more	21	532