

USA General Meeting Minutes Date September 19, 2024

- **Welcome**
 - Michelle Mirpuri started the meeting at 10:00 am. She gave a reminder that the meeting will be recorded and posted online. Approval of August Minutes, motion to approve, and seconded. Passed as written.

USA Committee Reports

- **President and Vice President Update**
 - Updates from President Walker
 - Vice President of Administration & Finance Interviews
 - 2024 State of the University Address
 - Tuesday, October 15 | 10am-12pm | Bayou Atrium II
 - Next USSEC Meeting @ UHCL, September 20
- **Fundraising Committee, Chair Erin Haynes**
 - Phil The Box Fundraiser
 - September 23-27
 - Acceptable donations (lightly used!): clothes, shoes, handbags, wallets, purses, belts, curtains, blankets, towels
 - Harvest Fair
 - October 22-24 | 10am-7pm | Bayou Atrium II
- **Program Planning Committee, Chair Mary Shelley**
 - Hawktober
 - Wednesday, October 9 | 10am-12pm | Forest Room
 - FREE 10-minute chair massages
 - Foam Pumpkin Decorating
 - Pumpkin Snacks
- **Professional Development Committee, Chair Shannon Samuelson**
 - No updates
- **Scholarship Committee, Chair Lupita Hernandez**
 - Total of 4 applicants with 2 recipients: Erin Haynes and Lauren Sawyer
 - There will be another application for next semester
- **Welcome & Outreach Committee, Chair Bernie Streeter**
 - 4 new employees for July and 12 new employees for August 2024
 - Onboarding team volunteers
 - Swag items to welcome the new employees
- **Treasurer's Report, Chair April Harris**
 - Current Account balances were given regarding the USA Support fund, USA fund, and the USA scholarships fund.

Shared Governance Reports

- **Facilities & Support Services Committee, Shelly Matejka & Debra Ross (Alternates, Bernie Streeter & Miriam Qumsieh)**
 - FSSC met September 17 with the following updates:
 - Confirmed Sub-committee meeting times and USA Voting Reps (FSSC-Debra & Shelly; EHS-Miriam; Parking-Bernie; SAUS-Shelly)
 - SAUS SEM and Strategic Partnerships Proposal from last year was not approved but sent back to SAUS for additional evaluation.
 - Mr. Doug Wells presented 2024-2025 FSSC Projects Update
 - SSCB 3.302 to 3.308 Office Conversion, Fin Bus Ops from NOA II; est. complete 12-31-2024
 - Spirit Store move to Mundi Bayou entrance, designer E-Studio; est. complete, 04-30-2025
 - RICOH Copy Center (mail, copy, print) commercial operations; est. complete, 01-31-2025
 - OIT move to current Spirit Store Bayou 1st floor location; est. complete, 07-30-2025
 - SEM and Strat Partnerships move to Bayou 2nd floor location; est. complete 12-31-2025
 - SSCB Student Living Conversion, design complete, bids open; est. complete 02-28-2025
 - Parking Lot D Bollards replacement; est. complete 12-31-2024
 - Bayou CCAP Bayou 3rd floor Biology labs/classroom conversion; est. complete 05-31-2025
 - FSSC Sub-Committee:
 - Space Allocation and Utilization (SAUS):
 - Meetings scheduled for 1st Mondays of each month, 2:00-3:30 pm (Oct 7)
 - Parking and Transportation (PTS):
 - Meetings tentatively scheduled for 1st Mondays of each month, 1:00 pm (Oct 7)
 - Environmental Health and Safety (EHS):
 - Meetings scheduled for 2nd Tuesdays of each month, 1:00-2:00 pm (Oct 8)
- **Planning & Budgeting Committee: Kurt Lund & Dolce Perez (Alternates: Bianca Schonberg & Karen Neira)**
 - Committee Updates
 - Re-elected Nick Kelling as chair
 - Late-FY activity on Travel Policy
 - First meeting in (approximately) 2 hours
 - Regular meeting time: Third Thursday, 12:30-2:00
 - OPEN TO THE CAMPUS COMMUNITY
 - Fund Types (quick) Primer
 - Fund Accounting versus "regular" accounting
- **University Life Committee: Luisa Beck & Stephanie Holleran (Alternates: Miguel Venegas & Dr. Johna McClendon)**
 - Elected Dr. Anne Gessler as Chair; Yolanda Nimmer-Williams is Co-Chair
 - Meetings 3rd Thursday of every month at 2pm
 - September 19 meeting cancelled – no agenda items

Campus Committee Updates

- **Campus Recreation Advisory Board: Rebekah Gonzalez & Johnathan Davis**
 - Campus Rec Membership Perks
 - FREE Group Fitness Classes
 - Equipment Checkout
 - Workout Towel Service
 - FREE Day Use lockers
 - Guest Passes (2 per semester)
 - Fitness Release Time
 - Provides leave time for FT employees to take care of your health with exercise; must be used for exercise only. Eligible for this benefit after 6 months of employment.
 - 1.5 hours per week to be used no more than 30 minutes at a time and no more than 3 days per week
 - Must have supervisor's approval; however, not all supervisors can approve your request for FRT
 - Advisory Board
 - October 7, 2024
 - Halloween Fest
 - Thursday, October 17, 2024 | 5:30pm – 8:00pm
 - Between SSCB and Campus Rec
- **Campus Bookstore Advisory Board: Stephanie Holleran & Caye Trahan**
 - First meeting Thursday, October 24 | 2:30pm-3:30pm
- **Dining Advisory Committee: Salma Salazar & Carmen Conley (Alternate: Juliana Espinosa)**
 - No updates

Hawk Spirit Award!

- Presented to Daniel Lopez, Coordinator, Fitness and Wellness, Congratulations.

Open Forum/Announcements

- **Hawk Hustle 5k & 1 mile Hawk Walk**
 - November 10 | 7:30am | Front of Campus Rec
 - \$25 for students and staff, \$35 for community
- **Interested in presenting at a USA meeting? Email USA@uhcl.edu**

Meeting concluded at 10:57 am

Next USA general meeting is October 17, 2024 at 10:00am