



University  
of Houston  
Clear Lake

University Staff  
Association

## General Meeting Minutes

**Date:** Jan. 15, 2019

**Room:** Rec & Well MP1

**Time:** 2-3pm

### Call to Order 2:09 pm

#### I. Business

a. **Guest Speaker** – Brian Mills, Rec & Wellness Center. More than just a gym, state of the art facility, one of the best in the country. Membership fees reduced to \$32.50/mo for employees, or \$330/yr upfront with student discount rate.

b. **Review of November General Meeting Minutes** – no corrections

#### c. Treasurer Report

USA SUPPORT (2064 C0062 F1135 NA) ST 16372

Fund Equity: \$4,611

UNIVERSITY STAFF ASSOCIATION (2078 C0062 F1136 NA) ST 16373

Fund Equity: \$2,469.06

USA SCHOLARSHIPS (4027 C0062 H0858 NA) ST 16374

Fund Equity: \$2,987.02

USA SUPPORT (9007 C0062 F1137 NA) ST 16375

Total Liability: \$7,086.13

#### d. USA Committee Reports

i. Program Planning Committee, Christine Paul –

ii. Fundraising Committee, Laura Mosely – Valentines fundraiser to start soon with Nothing Bundt Cakes.

iii. Professional Development Committee, Vanessa Cubides – 2 handouts for webinars and events.

iv. Scholarship Committee, Margaret Garcia – applications for Torres scholarship due last Friday, being reviewed.

v. Welcome & Outreach Committee, George Mattingly – working on handouts for new employees, including save the date card for meetings.

#### e. Shared Governance Reports

i. University Council, Tyler Hall – Did not meet this month

ii. Facilities and Support Services Committee, Lisa Coen –

1. Facilities AVP Eric Herrera mentioned that the Pearland Health Science Center building is complete. Some touching up, cleaning, and furniture waiting on, but it is complete.

2. Patio Café renovation starts in April, running through the summer. There will be a separate Starbucks, hot meals, more ovens & grills. Additional food trucks and UH Main collaboration will be utilized through the summer during the renovation.
  3. Trying to finalize STEM & Rec final costs. Police request more video cameras.
  4. Work Orders will try to be completed within 60 days.
  5. Requests sent to Mark Gill can be forwarded to Eric Herrera. Mark will give weekly updates to Eric on building construction.
  6. Looking at relocating parking kiosk at bayou visitor's lot, looking at upgrading to UH pay kiosk with numbered spot, and/or mobile app.
  7. TMC students pay both UHCL parking fee for Pearland, as well as TMC daily parking fee, which will request a reduced rate with TMC.
  8. Bus routes are proposed for pickup and dropoff service to Pearland and Pasadena.
  9. Minor parking lot repairs done to D lot over the holiday break.
  10. 1 million upgrade to elevators in January for Bayou and SSCB. The mechanical will get fixed first, then aesthetics.
  11. Signs – phase 1 layout & budget approved. Waiting on RFP for phase 1. Doesn't include Pearland, which will be covered by HSC building funds.
  12. UCT & FMC working on campus maps, hiring company to do website and by elevators
  13. Approval process created, and bylaws for FSSC revising, housekeeping on titles.
  14. January 28 is next FSSC meeting at 10am.
- iii. Planning and Budgeting Committee, - RCM budget model recommended by Mark Denney. Will have public presentations on how it works, with 2-3 years to implement. 0, 1%, 2%, and 3% budget cut plans may be expected to be requested for FY20, not necessarily uniform across units, but departments would be expected to show what would be cut and justifications for each of the four possibilities.
- iv. University Life Committee, Iliana Melendez -
1. Shared Governance and Workplace Violence & Intimidation policies out for comment through Jan 23.
  2. Updates to the Shared Governance Policy include the President or designee can appoint an interim policy while being reviewed.

## **II. Open Forum – Table talk**

- a. Ways to boost staff morale
- b. What questions would you ask upper administration?
- c. Community Service Ideas

## **III. Working with UCT on streaming meetings in the future**

## **IV. Meeting adjourned at 3pm**