

Faculty Senate

Meeting Minutes

May 4, 2022 / Zoom / 1:00-3:00 p.m.

Senators

Present: Anne Anders, Comeka Anderson Diaz, Elizabeth Beavers, Yvette Bendeck, Amber Brown, Sarah, RJ Davis, Anton Dubrovskiy Neal Dugre, Kathleen Garland, Leslie Gauna-Gago, Shanna Graves, Youssef Hamidi, Beth Hentges, Rebecca Huss-Keeler, Daniel Imrecke, Preeti Jain, , Angela Kelling, Anna Klyueva, Timothy Michael, Jordan Mitchell, Janice Newsum, Alfredo Perez-Davila, Desdamona Rios, Leroy Robinson, Gene Shan, Haeyoung Shin, Ishaq Unwala, , Christine Walther, Paul Withey, Randy Seevers

Absent: 4

22-23 Senators: Stephen Cotten, Soma Datta, Vicky Gu, Isabelle Kusters, Renee Lastrapes, Larry Rohde, Nicholas Shaman, Omah Williams-Duncan, Michael Wu

Administrative Guests: Robert Bartsch, Mark Denney, David Garrison, LeeBrian Gaskins, Samuel Gladden, Kathryn Miltonieka Gray-Bell, Matthew, Vivienne McClendon, Veronica Ortiz, Joan Pedro, Tim Richardson, Glenn Sanford, Troy Voelker, Richard Walker, Edward Waller, Jana Willis, Lee Young

Next meeting: September 7, 2022

Call to Order – Dr. Withey

1:05

Welcome to New Senators – Dr. Withey

Dr. Withey welcomed the new senators and thanked them for agreeing to serve next year.

Approval of Faculty Senate minutes – Dr. Withey

Minutes approved as written.

Vote: 25 Yea; 0 Nay; 0 Abstain

Provost's Office Report – Dr. Walker

Dr. Walker presented for Dr. Maynard. Dr. Walker discussed the Test Optional Admission policy that was implemented due to COVID. UH System is in discussion on extending the policy one more year and feedback was requested from the senators. Discussion on the policy, creating a workgroup, and workgroup participation occurred.

Motion to Extend Policy

Vote: 20 Yea; 3 Nay; 4 Abstain

Motion to create Undergraduate Admission Testing Policy Workgroup

Vote: 27 Yea; 0 Nay; 0 Abstain

Committee Reports are attached. There was discussion about the committee reports as follows:

Senate Committee Report – Teaching & Research – Dr. Dubrovskiy

A review of course evaluations questions including data, timeline, progress, and recommendations by the committee was provided. Questions and discussion occurred on items that needed clarification, verbiage used, and concerns with the questions listed.

Friendly amendment to rephrase questions 4 and 5

Vote: 22 Yea; 0 Nay; 3 Abstain

Friendly amendment to revisit questions after receiving feedback from SGA and faculty

Vote: 26 Yea; 1 Nay; 2 Abstain

Friendly amendment to retain existing questions used by colleges in the annual review and P&T while implementing new questions

Vote: 26 Yea; 0 Nay; 0 Abstain

Motion to adopt proposed questions with friendly amendments

Vote: 18 Yea; 5 Nay; 4 Abstain

Senate Committee Report – Budget & Facilities – Dr. Unwala

Additional information from the report on the Faculty Compensation policy was provided. Questions on percentages and flat fee amounts between tenure track and non-tenure track occurred. Senators were encouraged to provide feedback to the committee.

Faculty Senate Elections – Dr. Walther

The proposed committee structure for 2022-2023 was shared with everyone. Rational for committee set ups was provided.

FS 2022-2023 Committee Structure

Vote: 21 Yea; 0 Nay; 0 Abstain

Senate Committee Report – Faculty Life – Dr. Costello

A review of the NTT policy was provided. Questions were asked to clarify items that were provided.

Senate Committee Report – Curriculum – Dr. Huss-Keeler

The rational for Duolingo and the committee progress was provided. No questions were asked

Senate Committee Report – Governance – Dr. Beavers

The various elections and term limits were discussed.

UPTC FS Representation was discussed and a Qualtrics ballot was placed in the chat and will be sent by email. Senators were asked to pick their top three faculty nominations to serve on UPTC.

Highlights on the committee work was provided.

Shared Governance Reports – Drs. Bendeck, Michael, & Garland

- Facilities & Support Services – Dr. Bendeck

Nothing was added to the report. No questions were asked.

- Planning and Budget – Dr. Michael

A review of the report was provided. Discussion occurred on the rationale why faculty positions are not listed in the budget initiatives.

- University Life – Dr. Garland

Nothing was added to the report. No questions were asked.

Center for Faculty Development – Robert Bartsch

Writing Retreat on May 11th and 12th, online and face to face sign up can be done through email and the CFD announcements

An End of Year Survey will be sent to faculty. Feedback is requested to help improve programming and services.

New Business – Dr. Beavers

Dr. Beavers provided the Child Care Resolution from Student Government. SGA is requesting faculty support for their resolution.

Vote: 18 Yea; 0 Nay; 4 Abstain

Faculty Senate President Update and Announcements – Dr. Withey

Senate voted to extend the meeting 30 minutes

Vote: 23 Yea; 0 Nay; 1 Abstain

Call for Adjournment – Dr. Withey

3:35

UHCL Faculty Senate
Committee Reports – May 2022

Faculty Senate Committees

Budget & Facilities Committee – Ishaq Unwala, Chair

- The committee met on 4/29 to review the draft Faculty Compensation policy
- Committee members reviewed the draft policy via TEAMS.
- The suggestions have been incorporated in the policy in the package.
- Majority of committee agreed on promotion increment method and amounts, via email Apr 1, reviewed and discussed a rough draft of the Faculty Pay policy

Curriculum Committee – Becky Huss-Keeler, Chair

- The curriculum committee reviewed the Duolingo Assessment statistics from the International Admissions Office which were required to be reviewed at the end of the academic year to determine if UHCL wanted to keep Duolingo as one of the tests for admission along with the TEOFL and IELTS exams. After committee review of the materials provided by Dr. Johanna McClendon in International Admissions it was decided to allow the policy to expire as an exam option in December 2022 for the following reasons:
 - There was not enough human oversight of the exam. It was monitored and scored by Artificial Intelligence.
 - It measured conversational, social level English vs. academic English used in university classes
 - Not enough studies have been conducted on its effectiveness
 - International Admissions indicated that compared to the number of international applicants who took Duolingo and submitted scores, a low number of students actually enrolled in UHCL as compared to applicants who took the other two exam options.
- The committee started discussing the implementation procedures for the Credit Bearing Certificate Policy and this will continue at our May 12th meeting.
- Here is a list of our accomplishments during the 2021-2022 academic year:
 - Education Abroad Course Approval Form
 - Foreign Transcript Evaluation Approval Policy
 - UHCL Writing Requirement addition in the catalog of WRIT 2311 Introduction to Professional Writing (Previously Approved by the Core Curriculum Committee but accidentally left out of the catalog)
 - Early Childhood Intervention Minor
 - Early Childhood Intervention Certificate
 - Credit Bearing Certificate Policy
 - Latin Honors Policy Revision
 - Business Start Up Minor
 - Duolingo test results review and recommendation for sunset in December 2023
 - Credit Bearing Certificate Procedures (possibly finalized this summer)

Faculty Life Committee – Sarah Costello, Chair

- NTT policy revisions passed Faculty Life, shared here as first read.
- Faculty life has begun to review edits to the Emeritus policy, at the request of the Council of Professors.

Teaching & Research Committee – Anton Dubrovskiy, Chair

- TRC analyzed currently used course evaluation questions from all the four Colleges as well as any suggested questions we've received at this point. Out of 163 original questions, 6 questions were selected to be shared with the administration and 5 questions were selected to be shared with the students. Additional details are provided in the attached recommendations file. We are still waiting on SGA feedback (on the student set of questions), so might do a friendly amendment during the FS meeting if students' feedback alters the selected questions.

Governance Committee – Elizabeth Beavers, Chair

- The Governance Committee is drafting an introduction for the revised Faculty Handbook.
 - Grievance Panel Elections will be forthcoming
 - We will be collaborating with Policy Management office to clean up formatting of policies and other items that pass through Faculty Senate
 - A final list of policies needing review will be forwarded to FSEC for distribution to FS committees for next academic year
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Shared Governance Committees

University Life Committee - Kathy Garland, Chair

- UL Approved a request from Mr. Denney to reallocate some Student Center Fee fund balance and future revenue to cost for programming the future Student Center and managing a student referendum on increasing that fee when the time comes.
 - Approved by-law revisions to clarify language, reduce redundancy, and change position titles to correspond with those on the current org chart.
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Facilities & Support Services Committee – Yvette Bendeck, Chair

- Moving forward to UC are:
 - ParkMobile Valet
 - UHCL Charters Guidelines and Pricing
 - BCycle partnership proposal from SGA
 - In committee:
 - Hawk Express Services Policies and Procedures
 - Updates to Parking Rules and Regulations
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Planning & Budget Committee – Tim Michael, Chair

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Faculty Senate Meeting Attendance

5/4/2022

Senators		
Present	First	Last
✓	Anne	Anders
✓	Comeka	Anderson Diaz
	Sharon	Andrews
✓	Elizabeth	Beavers
✓	Yvette	Bendeck
✓	Amber	Brown
✓	Sarah	Costello
✓	RJ	Davis
✓	Anton	Dubrovskiy
✓	Neal	Dugre
	Leticia	French
✓	Kathleen	Garland
✓	Leslie	Gauna
✓	Shanna	Graves
✓	Youssef	Hamidi
✓	Beth	Hentges
✓	Rebecca	Huss-Keeler
✓	Daniel	Imrecke
✓	Preeti	Jain
✓	Angela	Kelling
✓	Anna	Klyueva
✓	Timothy	Michael
✓	Jordan	Mitchell
	Jeffrey	Mountain
✓	Janice	Newsum
✓	Alfredo	Perez Davila
✓	Desdamona	Rios
✓	Leroy	Robinson
✓	Randy	Seevers
✓	Gene	Shan
✓	Haeyoung	Shin
✓	Ishaq	Unwala
✓	Christine	Walther
✓	Paul	Withey
	Faiza	Zalila

Administration		
Present	First	Last
✓	Robert	Bartsch
✓	Mark	Denney
	David	Garrison
✓	Lee Brian	Gaskin
✓	Samuel	Gladden
	Miguel	Gonzalez
	Kara Marie	Hadley-Shakya
	Aaron	Hart
✓	Kathryn	Matthew
	Christopher	Maynard
✓	Vivienne	McClendon
✓	Joan	Pedro
✓	Timothy	Richardson
✓	Glenn	Sanford
	Felix	Simieou
✓	Troy	Voelker
✓	Richard	Walker
✓	Edward	Waller
✓	Lee	Young

Guest		
Present	First	Last
✓	Stephen	Cotten
✓	Soma	Datta
✓	Miltonieka	Gray-Bell
✓	Vicky	Gu
✓	Isabelle	Kusters
✓	Renee	Lastrapes
✓	Larry	Rohde
✓	Nicholas	Shaman
✓	Omah	Williams-Duncan
✓	Jana	Willis
✓	Michael	Wu