

Faculty Senate

Meeting Minutes

April 7, 2021 /Zoom / 1:00-3:00 p.m.

Present: see attached sign in sheets

Next meeting: May 5, 2021 /Zoom /1:00-3:00 p.m.

Call to Order – Dr. Beavers

1:01

Approval of Faculty Senate minutes – Dr. Beavers

Minutes were approved as written.

Provost's Office Report – Dr. Steven Berberich

Faculty was thanked for participating in the virtual commencement recording. Faculty Senate was thanked for hosting Faculty Assembly last week.

COACHE – Committee is working on the final stages. They are working with Marcom to create the website and Center for Engagement, Teaching and Learning to create a series of faculty forums.

Academic Affairs Fall Workgroup –The committee consists of representatives from all four colleges and faculty senate. They are tasks to help provide recommendations as we prepare for the fall semester. They will have their first meeting tomorrow.

Registration – Fall and Summer registration opens on Monday. Faculty were thanked for the work they do to recruit and assist students as they pursue their goals toward graduation.

Promotion and Tenure – Center for Faculty Development sent a survey on the new workflow process. Information has been provided to Faculty Affairs and Faculty Senate. 57 responses were received with mostly positive reviews. Suggestions and concerns will be discussed with FSEC and Faculty Affairs. Faculty that requested the COVID-19 extension were given the extension.

Academic Affairs Presentation – The presentation on the FY22 Budget Initiatives will be held on Thursday 4/22 from 10:30-12. Information on the presentation will be sent to everyone.

Presidential Speaker Series – Everyone was encouraged to attend the upcoming Presidential Series on COVID-19. Both presentations include panels including UHCL faculty.

No questions were asked.

[Senators did not receive the committee reports prior to the meeting.](#)

Senate Committee Report – Budget & Facilities – Dr. Stephens

CUPA data is still being collected and will be reviewed at the next meeting. They will be reviewing merit pay with the CUPA data and how it is being evaluated and calculated based on other universities. The committee is also reviewing the list of facilities and the upgrades that may be needed. Information will be made available to senators. Questions and discussion on the CUPA data occurred.

Senate Committee Report – Governance – Dr. Faiza Zalila

Committee is still working on the draft policy and hope to have the first draft presented at the next Faculty Senate meeting in May. Information will be made available through TEAMS. Senators were asked to provide feedback on the document. No questions were asked.

Senate Committee Report – Curriculum – Dr. Huss-Keeler

Certificate Policy Update - The committee did not meet last month. Dr. Huss-Keeler invited Dr. Berberich to address the committee on UHCL certificates. The committee will meet on Monday with Dr. Berberich and Dr. Bryan Heard to discuss the creation of a university certificate policy. The certificate policy will also be discussed at the April 15th meeting of Academic Council.

Senate Committee Report – Faculty Life – Dr. Costello

FDL Policy – The existing policy was displayed for the senators to see the portions being revised. State guidelines was also displayed for everyone to compare. Discussion on the purpose, eligibility, process and rationale for the current policy occurred. Senators are encouraged to continue sharing their thoughts by emailing Dr. Costello.

Workload Workgroup Update –The committee is reviewing teaching data across the colleges and how teaching is distributed across the colleges. The committee will be breaking into college level groups and will reconvene as the committee. The committee is hoping to provide a fuller report next month.

Senate Committee Report – Teaching & Research – Dr. Xu

Academic Honesty Policy – A red-line draft of the revised policy was shared for senators to easily identify the edits it was also posted on the TEAMS sites a month prior to the meeting. Discussion about the edits and some concerns were shared.

A friendly amendment was offered to establish a statement on the policy doctoral students. The motion was not seconded and will not be considered for a vote.

A second friendly amendment in part d of the cheating section to add ...during “or after” an examination.... The amendment was seconded.

Friendly Amendment – add “or after”

Vote: 28 Yea; 0 Nay; 0 Abstain - passed

Academic Honesty

Vote: 26 Yea; 0 Nay; 1 Abstain – passed with friendly amendment

Student Assessment System – The committee has met with Michelle Lane and Sheeba Thomas to discuss and provide feedback from a faculty point of view on the proposed new student assessment system from the College of Education.

Shared Governance Reports – Dr. Ward, Michael, & Walther

- Facilities & Support Services – Dr. Ward
Nothing to add to the report. No questions were asked.
- University Life – Dr. Walther
The committee met March 5th. The Parking and Transportation subcommittee is in the early stages of looking into options for bike sharing and zip car services on campus.

Winter Storm Uri took the majority of the meeting where they discussed and received updates on the damages caused by the storm. The committee has been asked to shared food or beverages left in refrigerators should be discarded due to the power losses that occurred. If damaged electronic devices are located faculty are asked to contact Eric Herrera in FMC.

The committee has had their April meeting where clarification was provided to student members on the decision-making process relating to graduation.

No questions were asked.

- **Planning and Budget – Dr. Michael**
The committee met on March 16th. The committee discussed the budget process, budget calendar and Mr. Denney provided information on the American Recovery Plan Act. The next meeting is scheduled for April 20th at 10:30.

Merit pay guidelines – Mr. Denney is working with HR and the Budget Office to create pools for merit pay guidelines.

Divisional Presentation dates for initiatives was shared.

Campus wide presentation on the Financial State of the University will be on 4/26 at 2:00 p.m. The presentations will be recorded for those who cannot attend.

Discussion and clarification on merit pool occurred.

Center for Faculty Development – Dr. Bartsch

CFD and Council of Professors will be hosting a session for faculty interested in apply for full professor. The session will be held today at 3:00 p.m.

CFD Research Awards deadline is 4/8/21. The two applications being accepted are the Texas Research and Scholarship Award and the Scholarship to Improve the Academy. Faculty that have published articles that help the State of Texas or community within Texas from 2018-2020 are eligible to apply. Faculty that have published an article or a conference presentation that helps improve higher education are also eligible for the research award.

CFD will be hosting a session with several new offices on campus that provide opportunities for faculty on April 12th. The Office of Strategic Partnerships, Diplomacy Institute, and IHAPs will discuss how they can assist faculty on research, teaching, and service opportunities.

CFD is helping promote the International Student Admission and International Student Recruiting session on April 29th.

CTEL is helping coordinating the COACHE sessions.

Texas Library Coalition for United Action Update – Dr. Vivienne McClendon

Negotiations are continuing with Elsevier. The access will continue as the negotiations progress. The hope is to have negotiations completed by the end of the month.

The library will be undergoing renovations during the summer. Entrance to the library will be through the third floor and hours may be affected.

Faculty Senate President Update and Announcements

Faculty Senate President Nominations – 5 individuals were nominated. 2 have accepted and one is pending. Dr. Walther and Dr. Huss-Keeler have accepted the nominations. The voting will begin later today or tomorrow and will be open for one week per the constitution.

P&T feedback survey – Faculty were thanked for providing feedback on the process and Dr. Bartsch for compiling the data. The information will be used for improvement on the process.

Hiring Process – The work is continuing and information will be made available when possible. FSEC will continue to advocate transparency for faculty.

Graduation – The Soaring Hawks parade will be held following graduation. Faculty will have opportunities to engage and support students. FSEC is looking for ideas on the types of activities and when they should be held on recognizing and celebrating faculty.

Call for Adjournment – Dr. Beavers

2:29

Faculty Senate Attendance
April 7, 2021

Senators		
Present	First	Last
✓	Elizabeth	Beavers
✓	Sheila	Baker
✓	Amber	Brown
✓	Sarah	Costello
✓	Thomas	Cothorn
✓	Maria	Curtis
✓	RJ	Davis
✓	Anton	Dubrovskiy
✓	Kathleen	Garland
✓	Leslie	Gauna-Gago
✓	Vicky	Gu
✓	Youssef	Hamidi
	Khondker S.	Hasan
✓	Rebecca	Huss-Keeler
✓	Daniel	Imrecke
	Heather	Kanenberg
✓	Angela	Kelling
✓	Anna	Klyueva
✓	Joseph	McCormack
✓	Timothy	Michael
✓	Jordan	Mitchell
✓	Alfredo	Perez-Davila
✓	Roberta	Raymond
✓	Wanalee	Romero
✓	Randy	Seevers
✓	Haeyoung	Shin
✓	Brian	Stephens
✓	Walter	Thompson
✓	Christine	Walther
	Christopher	Ward
✓	Sharon	White (Andrews)
✓	Paul	Withey
✓	Dawit	Woldu
✓	Zhaohui	Xu
✓	Faiza	Zalila

Administration		
Present	First	Last
✓	Robert	Bartsch
✓	Steven	Berberich
	Ira	Blake
✓	Mark	Denney
✓	David	Garrison
✓	Samuel	Gladden
	Miguel	Gonzalez
	Kara Marie	Hadley-Shakya
✓	Aaron	Hart
	Dorothy	Kirkman
✓	Kathryn	Matthew
✓	Vivienne	McClendon
	Joan	Pedro
✓	Scott	Richardson
✓	Timothy	Richardson
	Christal	Seahorn
	Felix	Simieou
✓	Edward	Waller
	Lee	Young

Guest		
Present	First	Last
✓	Joseph	Staley