FACULTY SENATE DECEMBER 05, 2012 MINUTES

<u>Members Present</u>: Magdy Akladios, Leo Chan, Kent Divoll, David Garrison, Lisa Gossett, Shanna Graves, Bettye Grigsby, William Hoston, Samina Masood, Pat McCormack, Scott McIntyre, Ron Mills, William Norwood, Keith Parsons, Alfredo Perez-Davila, Michelle Peters, Rick Puzdrowski, Bazlur Rashid, Leroy Robinson, Haeyoung Shin, Mary Short, Felix Simieou, L. Jean Walker, Chris Ward, Jana Willis, Frank Matthews, Kathryn Ley.

Members Absent: Sandra Browning, George Collins, Stuart Larson, Tim Michael, Camille Peres.

Others Present: Samuel Gladden, Glen Houston, Mrinal Mugdh Varma, Rick Short.

Approval of Minutes

Dr. Ley proposed that Faculty Senate review the minutes but postpone approval pending verification of Provost Stockton's report. The senate concurred. Dr. Ley will ask Dr. Stockton to confirm his comments.

Additional Amendments:

- Page 3, QEP Report: Replace 7th sentence with *Faculty are asked to submit RSVPs to Kevin Barlow by November 09, 2012.*
- Page 1, Provost Report: Replace 6th sentence with Some Graduate Education Advisory Committee members do not support the new standards.

The minutes of the November 07, 2012 meeting will be approved at the February 07, 2013 meeting.

Provost Report

There was no report as Provost Stockton was absent due to illness.

Faculty Senate Committee Reports

Budget Committee - Dr. Ward

The committee is reviewing historical trends in faculty salaries and will present proposals to the Faculty Senate within the academic year.

Curriculum & Teaching (C&T) - Dr. Willis

The Discontinuance Policy is currently being revised. C&T completed its review of the Online Programs Policy. The policy will be forwarded to Academic Council.

Faculty Life Committee (FLC) -Dr. Matthews

Dr. Matthews said FLC had not met so there is no report.

Research Committee- Dr. Gossett

The committee met with Karen Wielhorski and Karen Berrish of the Neumann Library. Discussions focused on availability and accessibility of library resources and challenges faced due to budget cuts. A fireside chat aimed at increasing awareness of the library's services and resources will be held on February 11, 2013 at 11:30-1 p.m. in the Library classroom. Dr. Gossett said that the information shared

at the event will be beneficial to both faculty and student research. All faculty members are invited to attend.

Shared Governance Committee Reports

Planning & Budgeting Committee (PBC) - Dr. Ley stated PBC will not convene in December so there is no report.

Facilities and Support Service Committee (FSSC) -Dr. Houston provided a report as the faculty co-chair was absent. FSSC discussed the issue of construction of a sidewalk near the SSCB. This issue had been previously heard and discussed in FSSC. Apparently, students are still interested in having a sidewalk replace the dirt path along the building. FMC will address the issue as soon as the Architect/Project Manager, FMC position is filled. The other option would be to seek assistance from UH Architecture Department with the project.

University Life Committee (ULC) -

Dr. Davila reported on Faculty Life meeting.

QEP Report - L. Jean Walker

Cohort One QEP Workshop One was held October 26-27, 2012. A video recording of workshop one is available for anyone who would still like to participate in Cohort One. Workshop Two is Friday, February 15, 2013. Contact Kevin Barlow to register for workshop two and to arrange viewing of workshop one. Dr. Ley asked whether faculty would be obligated to teach critical thinking courses if they attend both workshops. Dr. Walker said no. The stipend will only be paid if faculty attend both workshops, have course syllabi approved according to criteria that will be discussed at workshop two, teach critical thinking courses and submit assessment data. Dr. Davila suggested that faculty be notified that the video was available for viewing.

Announcements

- Dr. Ley announced that the Faculty Senate newsletter was emailed to faculty. She asked for comments/suggestions to improve it.
- Nominations for president-elect will be presented at the spring faculty assembly.
- Dr. Ley said that there are important dates missing in the Academic Calendar. She emailed a list of those dates to Provost Stockton with a request to add them to the calendar. The dates include due dates for final exam grades as well as a date when UCT will take down the Course Management System (CMS). Also, Dr. Ley asked for clarification on the time window between the last final exam date and the grades due date. Dr. Gossett recalled that at a previous Faculty Senate meeting, Dr. Michaels announced that the grades due date had been changed to December 20. Dr. Ley agreed. Dr. Houston pointed out that the due date had not been changed and it was December 17. The CMS will go down on December 20. There were suggestions for more dialogue with Administration about due dates and the academic calendar. Dr. Ley will follow-up with Provost Stockton and Dr. Bendeck on the issue.

The meeting adjourned at 2:35 p.m.