

Faculty Senate

Meeting Minutes

February 7, 2024 / Bayou 2524 & Teams / 1:00-3:00 p.m.

Senators

Present: Jennifer Arney Cuevas, Sheila Baker, Yvette Bendeck, Amber Brown, Nelson Carter, Christina Cedillo, Stephen Cotten, Soma Datta, Kathleen Garland, Michelle Giles, Jennifer Grace, Vicky Gu, Rebecca Huss-Keeler, Daniel Imrecke, Lorie Jacobs, Preeti Jain, Angela Kelling, Nicholas Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Ivelina Pavlova-Stout, Larry Rohde, Nicholas Shaman, Gene Shan, Ishaq Unwala, Christine Walther, Omah Williams-Duncan, Michael Wu, Lin Yi, Se-Hyoung Yi

Absent: 1

Administrative Guests: David Brittain, Mark Denney, LeeBrian Gaskins, Dana Gazda, Kathryn Matthew, Christopher Maynard, Marci McMahon, Yolanda Nimmer-Williams, Veronica Ortiz, Joan Pedro, Robert Phalen, Tina Powellson, Jenn Ray, Glenn Sanford, Porcha Stampley, Shreerekha Subramanian, Richard Walker, Edward Waller, Chris Ward, Jana Willis, Jennifer Willis-Opalenik, Faiza Zalila, Stacy Zellner

Next meeting: March 6, 2024 / Bayou 2524 & Teams / 1:00-3:00 p.m.

Call to Order – Dr. Cotten

1:00

Approval of Faculty Senate minutes – Dr. Cotten

Minutes approved as submitted.

Provost's Office Report – Dr. Maynard

Canvas Updates – Dr. Willis-Opalenik shared an update on Canvas. Slides were provided with Faculty Senate materials before the meeting.

Bayou Renovations – Updates covering the renovations and progress were provided. Information is still being gathered.

Faculty Salary Study – Updates on the study and issues addressing faculty CIP codes were provided.

TMC – Updates on the Opening was provided. A walk-through video has been recorded and will be available for those that are not able to visit the new location in person.

Coffee with Provost – The next Coffee with the Provost will be on February 13th from 1-3.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

Senate Committee Report – Faculty Life – Dr. Imrecke

A review of the Annual Review and Post-Tenure Policy changes was provided. Questions, concerns, and discussion over changes and timeline occurred.

Annual Review Policy

Vote: 26 Yea; 2 Nay; 0 Abstain

Post-Tenure Policy

Vote: 25 Yea; 2 Nay; 2 Abstain

Expedited Tenure Review – A review of the process was provided. Questions, clarifications, and discussion covering examples of implementation of the process occurred.

Expedited Tenure Review

Vote: 29 Yea; 0 Nay; 0 Abstain

A review of the additional items being covered by the Faculty Life committee was provided.

Senate Committee Report – Teaching & Research – Dr. Shan

A review of the report was provided. Benefits, issues, suggestions, and campus contact over the textbook program was discussed.

Senate Committee Report – Budget & Facilities – Dr. Pavlova-Stout

A review of the report was provided. No questions were asked.

Senate Committee Report – Curriculum – Dr. Baker

Nothing to add to the report. No questions were asked.

Senate Committee Report – Governance – Dr. Walther

Nothing to add to the report. No questions were asked.

Shared Governance Reports – Drs. Kelling, Huss-Keeler, and Michael

- University Life – Dr. A. Kelling

Nothing to add to the report. No questions were asked.

- Facilities & Support Services – Dr. Huss-Keeler

A review of the action items and future committee topics was provided. No questions were asked.

- Planning and Budget – Dr. N. Kelling

Nothing to add to the report. Questions over student increases occurred.

Center for Faculty Development – Dr. McMahon

Faculty Development Week – The Center is currently hosting Faculty Development Week. Information on upcoming sessions were provided.

Writing Challenge – 45 faculty are participating in the February Writing Challenge.

CFD will be offering TA/GA/IA sessions this semester. The first session will be Thursday, February 15th at 7:00 pm.

New Business

Campus maps - Questions and suggestions for updating maps to reflect office changes occurred.

Bayou Renovations – Questions and discussion about moving faculty offices to the interior of the building and faculty concerns over the renovations occurred.

Faculty Administration Limits – A request to Administration to provide resources and training for faculty administrators (i.e. Department Chairs, etc.) was suggested. Items that are currently being created were shared.

Calendars – The differences between the Academic Affairs vs Academic calendars was discussed.

Call for Adjournment – Dr. Cotten

2:32

UHCL Faculty Senate
Committee Reports- February 2024

<i>Faculty Senate Committees</i>
Teaching & Research Committee- Gene Shan, Chair
Information Item <ul style="list-style-type: none"> • Moving Academic Honesty Procedure from Student Affairs to Academic Affairs • Reviewing proposed teaching modalities • Looking at a structure for building the cost of textbooks directly into course fees
Budget & Facilities Committee- Ivelina Pavlova-Stout, Chair
The committee met on 1/30 at 9.30 am. The chair provided updates on the CUPA comparison work. The committee wants to be involved in the budget discussion of summer workload. The next meeting is on 2/27/24 at 1 pm and we will resume discussion of the Financial Exigency policy.
Curriculum Committee- Sheila Baker, Chair
Nothing to report.
Faculty Life Committee- Daniel Imrecke, Chair
Met 1/10/2024 Action Items <ul style="list-style-type: none"> • Expedited Tenure Review approved by committee • Post Tenure Review approved by committee • Annual Review Policy approved by committee Working on <ul style="list-style-type: none"> • Emeritus Policy • Distinguished Emeritus Policy • Summer Workload Policy • Faculty Dismissal Policy Next Meeting 2/14/2024
Governance Committee- Christine Walther, Chair
<ul style="list-style-type: none"> • The committee did not meet in December or January • The committee will discuss potential changes to the Faculty Senate Constitution and review policies that may need updating at its meeting on February 12th
<i>Shared Governance Committees</i>
University Life Committee- TBD, Angela Kelling
-Met December 13 th -Retired MAP 07.A.15 Acceptable Use Policy for UHCL Information Systems and Approved MAP 07.A.01 Acceptable Use Policy for UHCL Information Systems

-Approved MAP 05.C.08 Hazing (was an interim policy, only small language or required changes based on Texas Education Code)

-Information items on several HR policies that had to be updated to align with SAM 01.D.07 (changed veteran to military; added ethnicity and gender; removed component when identifying system universities)

-Did not meet in January, will meet February 14th

Facilities & Support Services Committee-Information Items Rebecca Huss-Keeler

(see below)

SAUS- Dr. Roberta Raymond and Ms. Mary Washington

- The Spirit Store Renovation proposal was presented, and it was approved by FSSC to move on to the January University Council for a vote. The Spirit Store will be located inside the front entrance to Bayou in the former area occupied by OIT, as well as the classroom behind it. It will contain UHCL branded clothing and other items.
- At the February meeting, SAUS will consider the proposal to renovate the current bookstore and OIT Support area on Bayou second floor.

Parking and Traffic Safety- Dr. Nelson Carter

- The T-2 Parking Proposal was approved and will also move on to the January UC for a vote. T-2 is for guest parking and it takes them to a parking web page where they enter their license plate number and pay online. It is cheaper than the current system-13 center per transaction, and it is easier for Parking Enforcement to monitor. It is from the same company as our current parking stickers.
- 10% Parking fee increase proposed for 2025-26. Proposal will be presented to students this week. It is proposed to be \$110. Purpose is to build funds for future parking deck.
- EV charging stations will go from 3-4 hours soon.
- Accessibility parking by SSCB is under review
- Bollards and chains in the parking lots are under review by Mr. Wells
- Support staff award parking in front of other buildings is in process and will be complete by Fall 24
- Student Center will be located directly opposite SSCB and will take 150-200 parking spaces from lot B

FSSC-Dr. Rebecca Huss-Keeler. Mr. Mark Denney and Mr. Doug Wells

- Mr. Denney introduced Mr. Doug Wells, who is the new AVP of FMC. He has previously worked at Cal State Northridge and Rice. He has an extensive background in all aspects of FMC.
- CCAP Report- They are wrapping up the programming part with the final focus group on Jan. 25 to get input from stakeholders, especially from CSE and HSH. The next phases will be the design and construction of the Bayou Biology Labs, as well as continuing deferred maintenance and updating in Bayou.

Planning & Budget Committee- TBD, Nick Kelling

Met 1/18

- The UHCL Risk Management policy was retired in favor of using the system policy
- The following student fees were recommended out of committee and then approved by the students. While this order was unconventional, it was due to the sudden decision by UHS to include FY26 fees along with FY25 at the last minute. This decision required rapid consideration in order to submit to the board on time.

(Note: Due to the agreement with the legislature, no undergraduate academic fees could increase for FY25)

Fee	Current	FY25	FY26
<i>DDT (per SCH)</i>			
Graduate DDT – HSH	\$20.00	\$35.00	\$35.00
Graduate DDT – CSE	\$25.00	\$40.00	\$40.00
Undergraduate DDT – HSH	\$5.00		\$12.00
Undergraduate DDT – CSE	\$5.00		\$8.00
<i>Other Fees (per SCH)</i>			
Information Resource Fee	\$29.00		\$33.25
Extended Access & Support Fee	\$7.00		\$9.00
<i>Per Term Fees</i>			
Recreation and Wellness	\$121.00	\$133.10	\$139.76
Academic Records Fee	\$30.00		\$45.00
Student Center Fee	\$30.00		\$150.00
Parking (Variant Increases) example: Annual	\$85.00	\$105.00	\$110.00
<i>Optional Fees</i>			
Graduation Fee	\$90.00	\$110.00	
Late Payment Fee	\$20.00	\$110.00	
SOAR	\$50.00	\$100.00	
Transfer/New Int'l Orientation Fee	\$50.00	\$100.00	
On-Campus Housing (Variant Increases) example: Double Room	\$3,220.00	\$3,317.00	

(Note: Large increase in the Student Center Fee is due to the approved referendum for the new student center on campus)

Faculty Senate Attendance

February 7, 2024

Senators		
Present	First	Last
✓	Jennifer	Arney Cuevas
✓	Sheila	Baker
✓	Yvette	Bendeck
✓	Amber	Brown
✓	Nelson	Carter
✓	Christina	Cedillo
✓	Stephen	Cotten
✓	Soma	Datta
✓	Kathy	Garland
✓	Michelle	Giles
✓	Jennifer	Grace
✓	Vicky	Gu
✓	Rebecca	Huss-Keeler
✓	Daniel	Imrecke
✓	Lorie	Jacobs
✓	Preeti	Jain
✓	Angela	Kelling
✓	Nicholas	Kelling
✓	Dorothy	Kirkman
✓	Isabelle	Kusters
✓	Renée	Lastrapes
✓	Tim	Michael
✓	Ivelina	Pavlova-Stout
✓	Roberta	Raymond
✓	Larry	Rohde
✓	Nick	Shaman
✓	Gene	Shan
	Yi	Su
✓	Ishaq	Unwala
✓	Christine	Walther
✓	Omah	Williams-Duncan
✓	Michael	Wu
✓	Lin	Yi
✓	Se-Hyoung	Yi

Administration		
Present	First	Last
	Matthew	Aschenbrener
✓	David	Brittain
✓	Mark	Denney
	David	Garrison
✓	Lee Brian	Gaskin
	Allison	Gillespie
	Lee	Hilyer
✓	Beth	Lewis
✓	Kathryn	Matthew
✓	Christopher	Maynard
✓	Marci	McMahon
✓	Yolanda	Nimmer-Williams
✓	Joan	Pedro
✓	Robert	Phalen
✓	Tina	Powellson
	Timothy	Richardson
✓	Glenn	Sanford
	Terry	Sheppard
✓	Shreerekha	Subramanian
	Troy	Voelker
✓	Richard	Walker
✓	Edward	Waller
	Brice	Yates

Guest		
Present	First	Last
✓	Dana	Gazda
✓	Porcha	Stampley
✓	Jana	Willis
✓	Jennifer	Willis-Opalenik
✓	Jenn	Ray
✓	Chris	Ward
✓	Faiza	Zalila
✓	Stacy	Zellner