

Faculty Senate

Meeting Minutes

November 1, 2023 / Bayou 2524 & Teams / 1:00-3:00 p.m.

### **Senators**

**Present:** Jennifer Arney Cuevas, Sheila Baker, Yvette Bendeck, Amber Brown, Nelson Carter, Christina Cedillo, Stephen Cotten, Soma Datta, Kathleen Garland, Michelle Giles, Jennifer Grace, Vicky Gu, Rebecca Huss-Keeler, Daniel Imrecke, Lorie Jacobs, Angela Kelling, Nicholas Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Ivelina Pavlova-Stout, Larry Rohde, Nicholas Shaman, Gene Shan, Ishaq Unwala, Christine Walther, Omah Williams-Duncan, Michael Wu, Lin Yi

**Absent:** 3

**Administrative Guests:** Mark Denney, LeeBrian Gaskins, Allison Gillespie, Linsey Ford, Lisa Jones, Kathryn Matthew, Christopher Maynard, Marci McMahon, Yolanda Nimmer-Williams, Veronica Ortiz, Joan Pedro, Tina Powellson, Tim Richardson, Glenn Sanford, Terry Sheppard, Shreerekha Subramanian, Richard Walker, Jana Willis, Stacy Zellner

Next meeting: December 6, 2023 / Bayou 2524 & Teams / 1:00-3:00 p.m.

### **Call to Order – Dr. Cotten**

1:01

### **Approval of Faculty Senate minutes – Dr. Cotten**

Minutes were approved as submitted.

### **Holiday Decorating Committee – Mr. Denney**

Mr. Denney presented information over the status of the existing campus decorations and current plans for campus holiday decorations. Discussion on various secular holidays and decorating campus during the various holidays occurred.

### **Open Educational Resources Grant Program – Ms. Ford**

Ms. Ford provided information on OER (Open Educational Resources) and information on the pilot OER grant program. Additional information sessions will be offered to faculty. Questions on compensation, final products, and available resources occurred. Faculty are encouraged to consider apply.

### **Provost's Office Report – Dr. Maynard**

Texas Medical Center (TMC) – Plans are being finalized. A formal ribbon cutting will occur in January. A virtual tour is being created. Opportunities will also be available to visit TMC. Updates and information will be added to the Provost newsletters

Bayou Renovations – Kick off meeting will occur on Friday to plan phases and build a timeline of the renovations. Renovation decisions will not be made at the meeting. Information will be provided through the Provost newsletters. Clarifications on what may be included in the renovations was provided.

Space Institute – An update on the Space Institute and how it affects UHCL was provided. UHCL will host the second meeting that includes industry partners. Additional updates will be shared when it becomes available. The Space Institute will not affect existing collaborations already in place.

Discussions on recruitment and retention of faculty occurred.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

**Senate Committee Report – Teaching & Research – Dr. Shan**

Adding to the report, the committee is looking into course modalities and acceptable use of AI into the academic honesty policy. Questions on modalities and AI occurred.

**Senate Committee Report – Budget & Facilities – Dr. Pavlova-Stout**

A review of the report was provided. Discussion and questions over salary vs startup funds, CIPS code coverage, keeping current CUPA matrixes and criteria, timelines and goals for CUPA percentages, fair representations for smaller programs, and adjunct pay occurred.

**Senate Committee Report – Curriculum – Dr. Baker**

A review of the report was provided. No questions were asked.

**Senate Committee Report – Faculty Life – Dr. Imrecke**

A review of the report was provided. The committee is reviewing an expedited review policy. A vibrant discussion with questions and clarifications on how the policy defines “exceptional” and “rare” at the university and college level and how the current policy is applied occurred. Senators are encouraged to share thoughts and ideas.

**Senate Committee Report – Governance – Dr. Walther**

A review of the report was provided. No questions were asked.

**Shared Governance Reports – Drs. Kelling, Huss-Keeler, and Michael**

- University Life – Dr. A. Kelling

A review of the report was provided. No questions were asked.

- Planning and Budget – Dr. N. Kelling

Nothing to add to the report. Questions over the charge to the committee occurred.

- Facilities & Support Services – Dr. Huss-Keeler

A review of the report was provided. Questions on creating a small fee for students needing a charging station for electric scooters and possibly expanding employee parking in Lot D occurred.

**Center for Faculty Development – Dr. McMahon**

Course display – the center can advertise low enrolling courses, faculty are encouraged to send course flyers to the center for display.

Writing Challenge – 35 faculty participated in the Writing Challenge over the month.

Writing Retreat – the next writing retreat will be December 13-14.

Instructional Innovation – Applications are being accepted for faculty that are trying innovative teaching practices in the classroom. Deadline is December 15<sup>th</sup>.

Learning Innovators – the next Learning Innovator will be on November 30<sup>th</sup> in persona and December 1<sup>st</sup> online.

Magna Online Seminar on ChatGPT – CFD will host a hybrid watch party on December 4<sup>th</sup> for the Magna Online seminar – A Conversation on Teaching in the Era of ChatGPT.

Faculty Development Week – The center is collaborating with the library and HSH on a guest speaker.

Día de los Muterros – Latinx and Latin American Studies program will be hosting a talk on the history and purpose of the day in Atrium I at 3:00

All information and details can be found on the CFD newsletter.

### **New Business**

No new business was presented.

### **Announcements – Dr. Cotten**

Workload Survey – Dr. Cotton asked senators to remind faculty to complete the survey.

### **Call for Adjournment – Dr. Cotten**

2:54

Faculty Senate Attendance

November 11, 2023

<b>Senators</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
✓	Jennifer	Arney Cuevas
✓	Sheila	Baker
✓	Yvette	Bendeck
✓	Amber	Brown
✓	Nelson	Carter
✓	Christina	Cedillo
✓	Stephen	Cotten
✓	Soma	Datta
✓	Kathy	Garland
✓	Michelle	Giles
✓	Jennifer	Grace
✓	Vicky	Gu
✓	Rebecca	Huss-Keeler
✓	Daniel	Imrecke
✓	Lorie	Jacobs
	Preeti	Jain
✓	Angela	Kelling
✓	Nicholas	Kelling
✓	Dorothy	Kirkman
✓	Isabelle	Kusters
✓	Renée	Lastrapes
✓	Tim	Michael
✓	Ivelina	Pavlova-Stout
✓	Roberta	Raymond
✓	Larry	Rohde
✓	Nick	Shaman
✓	Gene	Shan
	Yi	Su
✓	Ishaq	Unwala
✓	Christine	Walther
✓	Omah	Williams-Duncan
✓	Michael	Wu
✓	Lin	Yi
	Se-Hyoung	Yi

<b>Administration</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
	Matthew	Aschenbrener
	David	Brittain
✓	Mark	Denney
	David	Garrison
✓	Lee Brian	Gaskin
✓	Allison	Gillespie
	Miguel	Gonzalez
	Kara Marie	Hadley-Shakya
	Lee	Hilyer
	Beth	Lewis
✓	Kathryn	Matthew
✓	Christopher	Maynard
✓	Marci	McMahon
✓	Yolanda	Nimmer-Williams
✓	Joan	Pedro
	Robert	Phalen
✓	Tina	Powellson
✓	Timothy	Richardson
✓	Glenn	Sanford
✓	Terry	Sheppard
✓	Shreerekha	Subramanian
	Troy	Voelker
✓	Richard	Walker
	Edward	Waller
	Brice	Yates

<b>Guest</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
✓	Lidney	Ford
✓	Stacy	Zellner
✓	Jana	Willis
✓	Lisa	Jones