

Faculty Senate

Meeting Minutes

May 6, 2020 / Zoom / 1:00-3:00 p.m.

Present: see attached sign in sheets

Next meeting: TBD or September 2, 2020

### **Call to Order – Dr. Kanenberg**

1:00 p.m.

Dr. Kanenberg welcomed all of the new senators and covered some housekeeping items before the meeting began.

### **Approval of Faculty Senate minutes – Dr. Kanenberg**

Minutes were approved as submitted

Vote: 27 Yea; 0 Nay; 1 Abstain - passed

### **Provost's Office Report – Dr. Steven Berberich**

Dr. Berberich began by complementing everyone for their work and productivity during these trying times. He thanked everyone for their time and talent provided during the past year and welcomed the new senators. A special thank you was provided to the three presidents, Mike McMullen – past-president, Heather Kanenberg – president, and Elizabeth Beavers – president-elect. He also welcomed Paul Withey as the incoming president-elect.

P&T workflow – The new P&T workflow was discussed and a demonstration of the new P&T website was provided. The Center for Faculty Development will be offering informational sessions for candidates going through the process. A manual is being created for this new process and additional sessions will be offered.

P&T extensions – The requests for extensions have been received. He thanked all of the Deans for their assistance on the requests. They are being reviewed and communications will be sent confirming the extensions.

Academic Affairs Workgroup – The workgroup is within Academic Affairs targeted to address issues on how to do education in the fall. It will provide recommendations on how to teach in the fall and possibly the spring semesters. The committee represents Deans, Academic Leaders, Faculty Senate Leaders, and faculty from all colleges. They are looking to develop a plan that will provide safe learning environments for the students while supporting faculty.

Future planning group - Mark Denney is putting together a future planning group that will work on exploring operations that are needed in the fall.

Research and Scholarship – 4 FRSF have been awarded in the last competition. A summer FRSF will be rolled out to faculty. They are looking at targeted programs that will support scholarships and

research. Faculty looking to return to their research, there is a process to come back on campus and open a lab, please contact your Dean.

Computer lab openings – Computer labs have been opened on campus and the Pearland location. This will help the students with technology needs while meeting the health and safety issues needed to remain safe.

Virtual Commencement – Commencement will be on July 17<sup>th</sup>. There will also be virtual activities in May to recognize the graduating students. Faculty are encourage to submit a congratulatory video to Dr. Hart (see email) recognizing graduating students. There will be a car parade on May 17<sup>th</sup> at 4-6 p.m. where students will be driving in their cars. A system is being created where we can stand and wave and they drive by.

Questions consisted of:

Third Courses in summer – Deans have been notified that if faculty have ideas of courses that will help students while not taking away from fall enrollment. Deans have been told they will find resources to make good opportunities for students. Discussion about funding for the third course occurred. Some fees will be waived in the effort to help students facing challenges due to COVID.

Faculty Development Leave – He is in the final stages and is hoping to have communication out later this week. There are some key revisions and process that may be implemented. There will be faculty who will be awarded leave for the 2020-2021.

Returning to campus – Faculty will need to complete the TAP training before returning to campus and turn in the certificate to the Dean. A single visit is acceptable with the use of the ID badge and will not need to be reported to the supervisor. While on campus keep social distancing and wear a mask. If faculty want to work on campus daily they will need to notify their supervisors. The information is needed for custodial cleaning.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

### **Senate Committee Report – Budget & Facilities – Dr. Kelling**

Mr. Denney provided an update on the budget. He also covered the projected impact from the pandemic and how we intend to mitigate the impact. Available resources and how they can be used were discussed. A worst case scenario needs to be built into the budget. Also being built into the budget is a best case scenario. One way they are looking at the budget is to include a delay on some the initiatives such as the merit increase. Fundamentals enrollments remain strong. He believes this a disruption and we need to be able to weather the disruptions in a successful manner.

Questions included:

What is the process/status of the searches that have been completed? Dr. Blake will need to approve the offer but has been approving based on the arguments provided.

Discounts for tuition and fees was also discussed. It is believed that discounts should be on services that are not being utilized such as the wellness center. At this time if services are being offered a discount has not been offered.

### **Elections: UTAC and UPTC – Dr. Kanenberg & Dr. McMullen**

These are two new items for Faculty Senate.

## UTAC chair election

This position will include chairing the committee for one year. Faculty do not need to be in Faculty Senate to chair the committee. Every spring a chair will be elected by the senate. The election was for the two nominated faculty Dr. Jana Willis and Dr. Nick Kelling.

Dr. Jana Willis 9

Dr. Nick Kelling 19

## UPTC election

Based on the new P&T policy colleges elect members to serve on the committee and Faculty Senate will select one full professor to serve. Senators will be asked to rank order their top three professors after the meeting. They will have 2 days to complete a Qualtrics vote. Professors promoted this year are not eligible because it is not official until September. Only full professors are able to serve and must be willing to serve.

## 2020-2021 Senate & Shared Governance Committee Membership.

Vote: 26 Yea; 0 Nay; 1 Abstain – passed

### **Senate Summer Work – Dr. Kanenberg**

With everything happening it is necessary for senate to be active during the summer to discuss policies, decision making, structure, and efforts being taken that will impact faculty. After discussion with various bodies, FSEC has agreed to meet every other week during the summer. They will be sharing information to senate. It is possible that a senate meeting will be called and voting may be take place during the summer. FSEC is aware of the 9 month contract for faculty but are focused that faculty voice is heard and shared governance is a part of the discussion. Current senators are being asked to be available when needed. New senators are welcome to attend but are not required. Discussion on possible options occurred that would address the need of summer were occurred. The first options could include calling meetings as needed and would focus on the content that needs to be covered. The second option could be hosting a virtual or online drop in session where FSEC is available to answer any questions prior to voting. Senators were encouraged to submit feedback from and their preference on meeting during the summer.

### **Senate Committee Report – Governance – Dr. McMullen**

Thanked the committee for their work on the revisions to the constitution. The referendum passed with 101 approved, 5 opposed, and 4 abstained. Two elections were completed this year. He thanked the election coordinators for each college. 8 senators have been elected for next year. Under the new constitution and P&T policy the UPTC committee was formed and work will start late fall – early spring. No questions were asked.

### **Senate Committee Report – Curriculum – Dr. Huss-Keeler**

Dr. Huss-Keeler presented the following items from the committee.

#### Academic Suspension & Reinstatement

Vote: 25 Yea; 1 Nay; 2 Abstain - passed

#### Mandatory Academic Counseling

Vote: 23 Yea; 4 Nay; 1 Abstain – passed

### IP Grade Catalog Language

Discussion occurred about the language, implications to hours, alternate options including pass/fail and credit/no credit.

Vote: 22 Yea; 0 Nay; 3 Abstain – passed

### CoE 7-12 Science Proposal

One clerical error on page 13 for the faculty listing was corrected. Questions about the total hours on the degree and why it needed to go to the coordinating board occurred.

Vote: 21 Yea; 3 Nay; 2 Abstain – passed

### SLIS (School Library and Information Sciences) UHCL Certificate

Questions about courses and prerequisites occurred.

Vote: 27 Yea; Nay; 1 Abstain – passed

### **Senate Committee Report – Faculty Life – Dr. Cotten**

The committee cleared everything with the exception of the work load. A draft has been created representing feedback from faculty but it still needs Administration support before the policy can be presented to senate. Dr. Berberich will obtain feedback over the summer and will provide the new Faculty Life Committee chair, Sarah and Paul with the findings.

### **Senate Committee Report – Teaching & Research – Dr. Baker**

Provost, Deans, Dr. Matthew will provide feedback on the Academic Honesty Policy before it will be sent to faculty over the summer. The committee will continue work in the fall on the policy. No questions were asked.

### **Shared Governance Reports – Dr. Ward, Withey, & Gossett**

- Facilities & Support Services – Dr. Ward

Nothing to add to the report. No questions were asked.

- Planning and Budget – Dr. Withey

Nothing to add to the report. No questions were asked.

- University Life – Dr. Gossett

Nothing to add to the report. No questions were asked.

### **Strategic Planning Update – Dr. Wooten**

Dr. Wooten provided a brief update on the strategic plan and where we are going. Some of the narrative is being refined to make the language more precise. A revised timeline was also provided. A copy of the presentation will be provided to senate.

### **Center for Faculty Development – Dr. Bartsch**

Jenni Willis-Opalenik and Robert Bartsch will be hosting a course design workshop for faculty.

Course Design for Flexible/Bimodal Delivery  
Thursday, May 14th, 3:00-4:30

Center for Faculty Development will be helping P&T candidates with two workshops on the new workflow process.

How to Use Workflow for Promotion and Tenure Candidates  
Wednesday, May 13th, 3:00-4:00  
Friday, May 15th, 1:00-2:00

Rob thanked everyone that completed the survey. 120 full-time faculty and 90 part-time faculty completed the survey. The results are being compiled and will be given to the workgroup.

He also thanked everyone for the work completed this semester. Faculty were asked to do so much in a short time frame. It did not go unseen.

Dr. Kanenberg took time to thank and congratulate Mike McMullen for his work, service and leadership.

**Call for Adjournment – Dr. Kanenberg**  
3:12 p.m.

## Faculty Senate

5/6/2020

## Attendance

<b>Rank</b>	<b>Last</b>	<b>First</b>
Senator	Baker	Sheila
Senator	Beavers	Elizabeth
Senator	Costello	Sarah
Senator	Cothorn	Thomas
Senator	Cotten	Stephen
Senator	Curtis	Maria
Senator	Davis	RJ
Senator	Dubrovskiy	Anton
Senator	Garland	Kathleen
Senator	Gauna	Leslie
Senator	Giles	Linda
Senator	Giles	Michelle
Senator	Gossett	Lisa
Senator	Gu	Vicky
Senator	Hamidi	Youssef
Senator	Huss-Keller	Rebecca
Senator	Kanenberg	Heather
Senator	Kelling	Angela
Senator	Kelling	Nick
Senator	Klyueva	Anna
Senator	Mayes	Van
Senator	McCormack	Joseph
Senator	McMullen	Mike
Senator	Michael	Timothy
Senator	Mitchell	Jordan
Senator	Pavlova-Stout	Ivelina
Senator	Perera	Dilani
Senator	Raymond	Roberta
Senator	Robinson	Leroy
Senator	Romero	Wanalee
Senator	Seevers	Randy
Senator	Shan	Xiaojun
Senator	Shin	Haeyoung
Senator	Sisman	Cengiz
Senator	Stephens	Brian
Senator	Thompson	Walter
Senator	Walther	Christine
Senator	Ward	Christopher
Senator	Watson	Sandy
Senator	Withey	Paul
Senator	Woldu	Dawit's
Senator	Xu	Zhaohui

Faculty Senate

5/6/2020

Attendance

Senator	Zalila	Faiza
Administration	Bartsch	Robert
Administration	Berberich	Steven
Administration	Denney	Mark
Administration	Garrison	David
Administration	Gladden	Samuel
Administration	Hart	AJ
Administration	Kirkman	Dorothy
Administration	Matthew	Kathryn
Administration	Pedro	Joan
Administration	Richardson	Scott
Administration	Richardson	Timothy
Administration	Short	Rick
Administration	Tullos	Charlotte
Administration	Waller	Edward
Administration	Wooten	Kevin