E-Services

View Unofficial Transcript

The choice is clear.

UHCL

Steps	Descriptions
1.	Access the UHCL E-Services page at <u>www.uhcl.edu/eservices</u> .
	Enter your UHCL network ID and password or your 7 digit ID and password.
2.	Click on the Academic Records tile
3.	On the left side menu bar, select View Unofficial Transcript
	View Unofficial Transcript
	Click on View Report . * Please make sure pop-up blockers are turned off before viewing report.
	Choose an institution and report type and press View Report
	This process may take a few minutes to complete. Please do not press any other buttons or links while processing is taking place
	Academic Institution UH-Clear Lake
	Report Type Student Unofficial Transcript View Report
	Information For Students Please make sure your pop-up blockers have been turned off before viewing report.
5.	The system will display the unofficial transcript in a different tab.
6.	Click on or or to return to the Home Page.