



UHCL - Office of Financial Aid  
2024-2025  
Student Non-Filer Form (2022 Income)

Your 2024-2025 FAFSA (Free Application for Federal Student Aid) states you or your spouse did not file a tax form (1040) for 2022. Please complete this form and send it to UHCL Student Financial Aid.

**Incomplete applications will delay awarding of aid.**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

\_\_\_ I / We have filed a 2022 Federal Income Tax Return. I have attached an IRS Tax Return Transcript.

\_\_\_ I / We will file a 2022 Federal Income Tax Return and submit an IRS Tax Return Transcript upon completion. I understand no determination of aid eligibility can be made until UHCL Student Financial Aid receives and reviews the completed 2022 Federal Income Tax Transcript and any other requested documents.

**DEPENDENT STUDENTS:**

\_\_\_ I will not file a 2022 Federal Income Tax Return, and I am / we are not required to file a return. Please check one of the following:

I was unemployed during the 2022 calendar year.

If employed, list the employer(s) and any income received in 2022 on behalf of you or your spouse in the chart provided at the bottom of the page. Use the W-2 form, earnings statements, benefit notifications, etc. **Do not leave any entries blank. Attach a copy of the 2022 W-2(s) to this form.**

**INDEPENDENT STUDENTS:**

\_\_\_ I / We will not file a 2022 Federal Income Tax Return, and I am / we are not required to file a return. Please check one of the following:

I / We were unemployed during the 2022 calendar year. **I have attached an IRS Verification of Non-Filing Letter, dated on or after October 1st 2023, indicating a 2022 IRS income tax return was not filed.** An IRS Verification of Non-Filing Letter can be obtained by visiting [www.irs.gov](http://www.irs.gov) or calling 1-800-908-9946.

If employed, list the employer(s) and any income received in 2022 on behalf of you or your spouse in the chart provided below. Use the W-2 form, earnings statements, benefit notifications, etc. **Do not leave any entries blank. Attach a copy of the 2022 W-2(s) to this form.**

<u>Employer or Income Provider</u>	<u>Amount Earned</u>
	\$
	\$
	\$

By signing this form, I certify that all the information reported to qualify for federal student aid is complete and correct. Furthermore, I understand the University can request additional information from me. **If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student/ Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.