

UHCL Determination of Academic Eligibility for Co-op Program (Stage 1)

Include a copy or your approved Candidate Plan of Study and the Student Co-op Agreement with this application

Name: Last _____ First _____ Middle Initial _____

UHCL ID # _____ Major _____ Bachelor's _____ Master's _____

Expected Graduation Date _____ UHCL GPA _____

Phone _____ Email _____

Are you currently employed on-campus? Yes _____ No _____ If, yes, where? _____

Are you a T/A,I/A or R/A or have you agreed to be one in the future? Yes _____ No _____

If yes, for which professor and what semesters? _____

• **Bachelor's Level Students** Have you completed 12 UHCL credit hours? Yes _____ No _____

If "no," by when will you meet this requirement? _____

What freshman and sophomore courses do you have left to take? _____

• **Master's Level Students** Have you completed 9 UHCL credit hours in your graduate program?

Yes _____ No _____ If "no" by when will you meet this requirement? _____

What Foundation courses do you have left to take? _____

Do you have a co-op job offer?

No _____ Then stop and return this form with your Co-op agreement form and CPS to your Co-op advisor.

Yes _____ Then fill out a Co-op agreement form, Stage 2 application and return them to Career Service with a copy of your CPS and **employer signed** Job Offer Letter or Job Approval form.

----- **Office use only** -----

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Date Sent _____ Career Services Approval _____ Date _____

Date Sent _____ Associate Dean Approval _____ Date _____

Eligible _____ Ineligible _____

Comments / Reason ineligible:

Items Included in S1 Packet S1 form _____ Student Agreement _____ Transcript _____ CPS _____

State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law), (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.