

You Survived! Now Thrive.

Congratulations, you've been awarded!

REMINDER: DO NOT SIGN ANYTHING!

ACCEPT THE AWARD

- Reach out to OSP for assistance with reviewing terms and conditions
- Contracts may need to be reviewed by legal counsel
- Only the Provost or designee (such as Vice Provost) may sign award agreements

PROJECT SETUP

- You will be contacted with several internal forms to complete
 - The sooner you complete the forms, the faster your cost centers will be set up!

NEW AWARD MEETING

- This meeting is where you will:
 - Review terms and conditions
 - Review reporting due dates and expectations
 - Discuss next steps
- Ask questions! This is the time to clarify.
- Include your team in discussions regarding their contributions to the project

START YOUR PROJECT

- Re-read your proposal to refresh your memory
- Use the timeline you included in the proposal as a roadmap for the project
- You can do this!