The Collaborative Institutional Training Initiative (CITI Program)

https://about.citiprogram.org/en/homepage/

Registering:

Follow the registration steps as follows:

English ▾

LOG IN LOG IN THROUGH MY ORGANIZATION **REGISTER**

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ❔

University of Houston-Clear Lake

University of Houston-Clear Lake only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

☑ I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials.
☑ I affirm that I am an affiliate of University of Houston-Clear Lake.

Continue To Create Your CITI Program Username/Password

Updated 5/17/23

CITI PROGRAM

CITI - Learner Registration - University of Houston-Clear Lake

Steps : 1 **2** 3 4 5 6 7

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

Continue To Step 3

Complete remaining registration steps.

Enrolling in Courses:

1. Log in using your user name and password you created during the registration process.

2. On the CITI Program home page, select "Courses"

CITI PROGRAM Courses Records CE/CMEs Support Admin

3. **Select "View Courses"**

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to **add an affiliation**. If you are no longer associated with a listed institution, you may want to **remove an affiliation**.

University of Houston-Clear Lake   **View Courses**

Would you like to affiliate with another Institution?   **Add Affiliation**

Would you like to remove an existing affiliation?   **Remove Affiliation**

4. **At the bottom of the page, select "Add a Course"**

Learner Tools for University of Houston-Clear Lake
- Add a Course
- Remove a Course
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions Page
- Remove Affiliation

5. **Answer the questions related to your role. As IRB Committee Member, you will answer Question 2. Chairs and vice chairs also need to complete the IRB Committee Chair course:**

Question 2

Human Subjects Research

What is your role and what type of human subjects activities will you conduct? You will be enrolled in the Basic Course for that group.

○ Social-Behavioral-Educational Researchers

○ Biomedical Researchers

○ IRB Committee Members

○ IRB Committee Chairs

○ Institutional/Signatory Official

Submit

6. **Complete the required course:**

✓ You are now enrolled in the course(s) you selected.

Show Courses for: University of Houston-Clear Lake   ▼   Institution List

University of Houston-Clear Lake
IRB Committee Members
Stage 1 - Basic Course

0 / 4 modules completed

Start Now

7. **Once you have completed the required course, CITI will generate a Certificate of Completion. Please forward your completion certificate to the Office of Sponsored Programs (OSP) at sponsoredprograms@uhcl.edu.**