

# University of Houston Clear Lake

## Space Allocation and Utilization Subcommittee

February 12, 2019

1:00 p.m. – 2:00 p.m.

SSCB 1.202.07 (Student Orgs Meeting Room)

### Minutes

**Present:** Lisa Coen, John Decman, Mark Denney, Kim Edwards, Karen Fiscus, Samuel Gladden, Eric Herrera, Allen Hill, Rebecca Huss-Keeler, Tonya Jeffery, Ju Kim, Alex Malone, David Rachita, Gavin Steiger, Alix Valenti, Mary Washington, Chloris Yue

**Absent:** Derek Delgado, Pam Groves, Mike Livingston, Daniel Maxwell, Russell Miller, Debra Ross, Miles Shellshear

#### 1. Call to order/Opening remarks

Dr. Huss-Keeler called the meeting to order at 1:06 p.m.

#### 2. Action Items

a. Approval of minutes

- i. January 16, 2019 – Minutes were not ready to be presented at this meeting. They will be sent out electronically for approval at the March meeting.

#### 3. New Business

a. Website Updates - Review and Approval of New Forms

All of the new forms have been posted on the FSSC website in the SAUS section under "Forms & Processes."

b. Art Storage Proposal – Karen Fiscus presented on behalf of University Advancement and the Art Gallery. Currently, the gallery has an 8'5" by 11'8" closet in Bayou 2500, a 10' by 10' space in Bayou 2232, and stores movable walls for the gallery in the basement.

- o Challenges: The art collection referred to here is property of UHCL and is the work of professional artists. Due to gifting rules, certain pieces must be retained. Current spaces do not allow for the proper storage of the artwork; they are leaning against walls and on each other, which can potentially damage the pieces. In addition, there are no proper shelving or organization solutions in the existing spaces. The gallery also owns five 8-foot movable walls, weighing several hundred pounds, which are being stored in the basement. Not only does this increase the probability of damage due to flooding, mold and other problems, but it also creates the possibility of injuries for those who are loading the walls onto the elevators. Keeping the art in so many different spaces has

made it difficult to catalogue and appraise the pieces. In addition, it is difficult to control access to these areas. The art was previously kept in the vault on the third floor of the Bayou Building, but this space was given to the Chemistry department. The current spaces do not allow for proper temperature, humidity or light control, which are needed to preserve the artwork. Keeping the art in one location would help to catalogue the pieces and determine the value.

- Proposal: The request is to take over Bayou 1306, previously used by the UHCL police department. The new space is between 600-700 square feet. There would be expenses associated with the move, which were not identified in the proposal. Additionally, Bayou 1306 was already allocated to FMC for storage of chairs and tables used for events in the atriums, although Mr. Denney indicated that this move has not been finalized.
- Alternate Solutions: Members suggested exploring off-site storage. There would be some costs associated with that solution and it would not solve the issue of storage for the movable walls. Additionally, off-site storage would potentially decrease access to those who wish to check out artwork. It was suggested that funding for off-site storage might be obtained from external donors or grants.
- Other considerations: This proposal fits into the University’s strategic plan in that it would preserve the University’s existing resources. In addition, once inventory can be assessed, the art could be used to beautify interior spaces, creating a welcoming environment. Further, the pieces could be used to enhance classroom instruction.
- Results: Mr. Denney asked for a show of support for the proposal; however, this was contested because attendees were confused about what the vote was regarding. Members determined that more information is needed before moving forward.

<b>Pros</b>	<b>Cons</b>
Improve access to art collection; will facilitate checkout	Not knowing the value; loss/liability associated with this
Centralized location	Unclear connection to strategic plan
Helps to catalogue and determine value of assets	No clear/dedicated new storage location
Climate, humidity, lighting and pest control	Cost of transformation of space not included
Safety of staff handling art and movable walls	
Preservation of University resources	

c. Open Discussion

Members were concerned that the current process is still not functioning efficiently. Part of

the problem comes from not knowing what space is available. Members expressed that they feel they do not have the tools necessary to evaluate the proposals coming through. Tools are being developed to tackle this issue, but there are costs associated.

Another concern was the repetitive nature of the work. Once proposals are approved in SAUS, they are presented and discussed in FSSC again. Proposals should be complete before moving forward so that SAUS can make those decisions, leaving FSSC to validate, rather than repeat the process.

#### **4. Adjournment**

- a. Next Meeting: March 19, 2019  
1:00 p.m. – 2:00 p.m.  
Bayou 1104