

University Council Minutes

October 26, 2023, 2:03 p.m. (Forest Room and Virtual Teams Meeting)

Meeting Called to Order by Dr. Richard Walker, President

IN ATTENDANCE

UC Members: Matthew Aschenbrener, Sheila Baker, Mark Denney, Yolanda Edmond, LeeBrian Gaskins, Allison Gillespie, Sherry Hawn, Lee Hilyer, Daniel Imrecke, Renee Lastrapes, Kathryn Matthew, Timothy Michael, Dillon Nash, Ivelina Pavlova-Stout, Joan Pedro, Robert Phalen, Tina Powellson, David Rachita, Timothy Richardson, Glen Sanford, Gene Shan, Joseph Staley, Edward Waller, Christine Walther

UC Members (online): Kathleen Garland, Beth Lewis, Christopher Maynard

Ex-Officio Members: David Brittain, Yolanda Nimmer-Williams, Natalie Pecknold, Daniel Ramirez, Wayne Sallee, Brice Yates

ACTION ITEMS

Approval of Minutes

The September 28, 2023 meeting minutes were reviewed and unanimously approved.

University Life Committee (ULC)

Ms. Edmond, Associate VP for Human Resources, presented the following policy updates.

- UHCL MAP 01.A.08 – Tobacco, Smoke and Vape Free Campus
 - A. Changed title and included vaping

Rationale: Add vaping to the policy.

Motion presented – motion approved.

- UHCL MAP 02.A.13 – Recruitment, Job Posting, and Selection of Staff Employees
 - A. Removed Chief Diversity Officer and replaced with Assoc. Vice President of HR

Rationale: The Chief Diversity Officer position no longer exists and the associated required policy tasks were moved to the Associate Vice President of Human Resources. Pursuant to an audit, The Texas Workforce Commission recommended that Human Resources review all interview records for EEO compliance.

Motion presented – motion approved.

- UHCL MAP 02.D.06 – Family and Medical Leave
 - A. Added Link to the FML Application
 - B. Added Return-to-work guidelines

Rationale: UHS recommended embedding the FMLA application in the policy and outlining the return-to-work procedures for FMLA.

Motion presented – motion approved.

- UHCL MAP 02.C.07 – Return-To-Work Program for On-the-Job Injury
 - A. New – required by System

Rationale: A new policy was created to address return-to-work guidelines for those who are injured on the job.

Motion presented – motion approved.

- UHCL MAP 02.B.13 – Additional Compensation for Exempt Staff
 - A. New

Rationale: Established to have consistent and equitable practices across the campus for staff.

Motion presented – motion approved.

Planning and Budget Committee (PBC)

Chair, Dr. Nick Kelling

Both of the following items were tabled to allow for more discussion on possible modifications.

- UHCL MAP 01.C.01 – Risk Management Policy
- UHCL MAP 01.A.06 – University Shared Governance Policy

INFORMATION ITEMS

Academic Council

Chair, Dr. Christopher Maynard

Provost Maynard presented the below information items that were approved by Academic Council.

New college-level certificates:

- CSE Certificate of Engineering Data Analytics (CEDA)
- Program Project Management and Six Sigma Certificate
- Program Supply Chain and Analytics Certificate

Student recognition award:

- SAP Student Recognition Award

Facilities and Support Services Committee (FSSC)

Chair, Dr. Rebecca Huss-Keeler

Dr. Nelson Carter shared OIT will be relocating to where the bookstore is currently. The bookstore will now be a Spirit store and will be located at the main entrance of the Bayou Building.

Clear Lake Water Authority started fixing the water leak on October 23 at entrance 1. There was a backlog due to the drought.

There are four candidates scheduled for the AVP, Facilities Maintenance and Construction position.

University Life Committee (ULC)

Chair, Dr. Angela Kelling

Dr. Gaskins, Senior AVP for IT/CIO, presented the following policies that were retired.

- UHCL MAP 07.A.10 – Information Security Program
 - A. Retired
 - B. Superseded by SAM 07.A.10
- UHCL MAP 07.A.11 – Incident Response Policy and Procedures
 - A. Retired
 - B. Superseded by SAM 07.A.11
- MAP 07.A.16 – Acceptable Use Policy for UHCL Public Computers and Networks
 - A. Retired
 - B. Content covered in MAP 07.A.15

PRESIDENT'S REPORT

- Thank you to those who attended the State of the University address. The video is now available to view on the website.
- The Alumni Celebration is on October 28, 2023 at South Shore Harbor. The Alumni Golf Tournament is on October 30, 2023 at South Shore Harbor Country Club.
- Dr. Gillespie is planning a meeting to check back in and reengage the Strategic Plan process. A lot of the work has been done simplifying and refining the process. An email with a doodle poll went out to Tier 1 objective leaders and owners to schedule a meeting time.
- Dr. Aschenbrener provided an update on the Strategic Enrollment Plan. Committees were created after the Strategic Enrollment Management Plan Workshop. Each year they will

create an annual recruitment plan, tweak contracts with vendors, make sure the right high schools are being visited, and the right agreements are in place.

- Halloween Social will be Tuesday, October 31 in Atrium II from 10:00 – 11:00 am.

FOR THE GOOD OF THE ORDER

Ms. Nimmer-Williams shared that compliance week will be November 6-10, 2023. The Office of Compliance and Ethics is hosting 9 classes. They currently have 102 individuals signed up.

Dr. Pedro announced the College of Education is hosting a High School Fiesta on October 27. There are 140 perspective UHCL students expected to join.

Dr. Sanford informed everyone that UHCL is hosting GIS Day in collaboration with local GIS groups. There will be approximately 300 students on campus and 180 professionals. He also wanted to give a shout out to Dr. Yi who brought the Consul General from South Korea to meet with his Texas Government class to talk about the Korean Texas Trade Partnership.

Mr. Nash wanted to thank everyone for coming out to the USA Harvest Fair that raised over \$1,600 in scholarship funds.

Next Meeting

November 29, 2023, | 2:00 p.m., Forest Room and Virtual via Teams

There being no further business, the meeting adjourned at 2:52 p.m.