



University
of Houston
Clear Lake

University Council Minutes

November 11, 2021, 2:00 p.m. (Forest Room and Virtual Teams Meeting) | Meeting Called to Order by Richard Walker, Interim President

In Attendance

Beavers, Elizabeth, Bendeck, Yvette, Busby, Dwayne, Costello, Sarah, Denney, Mark, Dubrovskiy, Anton, Garland, Kathleen, Gaskins, LeeBrian, Gonzalez, Miguel, Hart, Aaron, Huss-Keeler, Rebecca, Lewis, Elizabeth, Matthew, Kathryn, Maynard, Christopher, Michael, Timothy, Miralles, Evelyn, Pedro, Joan, Richardson, Timothy, Robinson, Leroy, Sanford, Glenn, Scates, Jasara, Staley, Joseph, Unwala, Ishaq, Vivienne, McClendon, Wagner, Chris, Waller, Edward, Walther, Christine, Withey, Paul, Young, Lee

Approval of Minutes

The September 9, 2021 meeting minutes were reviewed and unanimously approved.

Academic Council

There were three items from Academic Council. Dr. Richard Walker turned the meeting over to Academic Council to make recommendations to University Council (UC)

Dr. Kathryn Mathew, Associate VP, Academic Affairs, introduced the Substantive Change Policy on behalf of the Academic Council:

Substantive Change Policy- To follow the substantive change procedures of the Commission on Colleges of the Southern Association of Colleges and Schools-Commission on Colleges (SACSCOC) and to inform SACSCOC of any changes in its programs and activities in accordance with those procedures. Failure to adhere to the Substantive change policy may result in UHCL losing Title IV funding or being required to return the money received for the unreported substantive change programs. This policy was updated to accommodate the SACSCOC changes to their policy.

Dr. Sarah Costello, Associate Professor, HSH Dean's Office, introduced Faculty Development Leave Policy revisions.

Faculty Development Leave Policy revisions- Leave intended to enable faculty to accomplish work not possible at the home institution or concurrent normal duties. This policy was updated to clarify some procedural language. Limited eligibility was opened up to all full-time faculty.

Education Abroad Course Approval Form-documentation of a student's coursework abroad and connects their degree requirements with education abroad coursework on all UHCL exchange, direct enrollment, and partner provider programs. This document was created to keep track of which courses are approved. This form protects the students upfront by having conversations about what courses will count towards the degree program.

The three proposals presented were passed unanimously.

Facilities and Support Services Committee

Parking and Transportation Sub-Committee

Dr. Yvette Bendeck presented **Lead time for parking lot closures-** 72-hour lead time for any event requiring the cording off of parking spaces on campus. This provides enough opportunity to notify the university community and proper preparation for barricading the parking lot areas.

This proposal passed unanimously.

University Life Committee

No agenda items

Planning and Budget Committee

No agenda items

Information Items – University Shared Governance Committee Reports

Academic Council

Chair, Dr. Christopher Maynard

No agenda items

University Life Committee (ULC)

Chair, Dr. Kathleen Garland

No agenda items

Facilities and Support Services Committee

Chair, Dr. Yvette Bendeck

- **Parking Fees Increase**-for discussion formally at University Council in January or February.
- **Shuttle Service Expansion**- To accommodate the students attending classes in the medical center and expand the shuttle service hours between the university and park and ride.
- **UH, system Reciprocal Parking Agreement**-Mr. Harry Glass, Director of parking and transportation, should create a presentation to discuss reciprocal agreements with other University of Houston campuses for parking accommodations. The website will also be updated to inform the university community where we can park on other sister campuses with UHCL parking stickers.
- **The COB Advising Office Project-Minor project is inside** the College of Business advising office.
- **SEM Space Proposal**-The committee is waiting to receive a more comprehensive proposal for space reallocation on campus for strategic enrollment management.

Planning and Budget Committee (PBC)

Chair, Dr. Timothy Michael

Mr. Mark Denney stated that the financial update from the close of fiscal year 21 and the budget for fiscal year 22 is slightly delayed until the spring semester when Dr. Walker has had an opportunity to present his campus presentation. The October planned presentation was also postponed until the first part of the spring semester. Mr. Denney informed UC that he is required to have two presentations that are open to all campus constituents on the projection for tuition and fees. This is not the formal tuition and fee approval process.

There will be an invitation to participate in discussing what the university is considering for tuition and mandatory fee increases for the 23 and 24 fiscal years. This will also be presented to the Student Government Association.

President's Report

For the Good of the Order

Next Meeting

December 9, 2021, | 2:00 p.m., Forest Room and Virtual via Zoom

There being no further business, the meeting adjourned at 2:28 p.m.

ACTION ITEMS