



University  
of Houston  
Clear Lake

## University Council Minutes

*March 9, 2023, 2:01 p.m. (Forest Room and Virtual Teams Meeting) | Meeting Called to Order by  
Christopher Maynard, Provost*

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### In Attendance

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**UC Members:** Amber Brown, Joe Contreras, Mark Denney, Neal Dugre, Yolanda Edmond, Kathleen Garland, LeeBrian Gaskins, Miguel Gonzalez, Kara Hadley-Shakya, Sherry Hawn, Rebecca Huss-Keeler, Angela Kelling, Renee Lastrapes, Beth Lewis, Kathryn Matthew, Christopher Maynard, Timothy Michael, Veronica Ortiz, Joan Pedro, Tina Powellson, David Rachita, Timothy Richardson, Glen Sanford, Edward Waller, Christine Walther, Paul Withey

**Ex-Officio Members:** David Brittain, Natalie Pecknold, Daniel Ramirez, Yolanda Nimmer-Williams, Brice Yates

**Designee:** Leroy Jackson, Bubba Jones, Lee Hillard

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### ACTION ITEMS

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#### Approval of Minutes

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The minutes from the February 9, 2023, meeting were reviewed and unanimously approved.

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#### Academic Council

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Vice Provost Matthew presented the requirements for Mechanical Engineering. A secondary admissions requirement was created for students that enter the university. They would have to meet the secondary admission requirements in order to be in Mechanical Engineering. This is to make sure students have the necessary background and skillset to be able to be successful in that program.

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#### University Life Committee

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Ms. Edmond presented three minor policy changes. Changing her title throughout the policy for accuracy. Updating the drug and alcohol prevention policy to the UHCL policy format. The hours of work policy was up for renewal and there were no recommended changes.

The motion presented – motion approved.

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### INFORMATION ITEMS

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#### Academic Council

Chair, Dr. Christopher Maynard

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No agenda items.

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**Facilities and Support Services Committee (FSSC)**

Chair, Dr. Rebecca Huss-Keeler

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Dr. Huss-Keeler reported striping and numbering of the parking lots will take place during spring break.

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**University Life Committee (ULC)**

Chair, Dr. Angela Kelling

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Dr. Kelling reported the below HR policies are duplicate SAMs policies that are being retired.

- Employee and Independent Contractor
- Equal Opportunity and Non-Discrimination Statement
- Group Insurance
- Overtime and Compensatory Time
- Staff Service and Performance Awards
- UHCL Staff Compensation
- UHCL Training Program

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**Planning and Budget Committee (PBC)**

Chair, Dr. Timothy Michael

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No agenda items.

## **PRESIDENT'S REPORT**

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HR is working currently to go through all of our policies, procedures, trainings, job postings, rubrics, and approved rubrics to make sure everything is in compliance with the Chancellor's statement. Strike any DEI rankings from candidate questions in your current searches. The statement is for hiring and promotion only.

UHCL Day at the Capitol was March 7<sup>th</sup> and was a success. The students that participated were fantastic. UHCL was recognized in both the House and the Senate Chambers.

Current search updates:

- Dr. Matt Ashcenbrener, Vice President for Strategic Enrollment Management
- Dr. Tina Powellson, Vice President for Student Affairs
- Assistant Vice President, Student Engagement will be announced in the coming week

Lee Hilliard is the Interim Executive Director for the Neumann Library from UH Main.

## **FOR THE GOOD OF THE ORDER**

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Dean Sanford thanked the Neumann Library for the Faculty In-Service Day on March 8<sup>th</sup>.

100 juniors and seniors from five school districts will be coming on campus at the end of March.

President Walker and Provost Maynard visited McWhirter Elementary and had a fantastic tour of the facility.

## **Next Meeting**

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**April 13, 2023, | 2:00 p.m., Forest Room, and Virtual via Teams**

There being no further business, the meeting adjourned at 2:19 p.m.