

# AGENDA

Facilities & Support Services Sub-Committee (FSSC)

Tuesday October 15, 2024

2:00-3:00

B 1211 and TEAMS

## 1. **Call to order – Dr. Rebecca Huss-Keeler**

## 2. **Approval of Meeting Notes: Meeting minutes: September 17, 2024**

- **Approved**

## 3. **Old Business**

- **Strategic Enrollment Management Proposal from SAUS**

- This will remain tabled until further notice. Tabling approved.

- **Summer Work Update- Mr. Doug Wells - (See slides)**

- Received 5 bids for SSCB Student Living. Path forward - will work with a couple of firms for final offer.
- Summer Work – almost 100% staffed for custodial. A couple of positions were given up for budget cuts.
- Will FEMA cover the replant of trees? Takes years to get reimbursement if they do. Still a lot of down trees in the peripheral of Bayou. Occasionally will cut down as time allows unless it is not a mow area. Send a picture and we will look at this. FEMA is there a bucket for this money? Will be distributed as time goes by in general funds, but we will incur the costs in the meantime.

## 4. **Sub-Committee Reports**

- **Parking and Transportation- Dr. Nelson Carter**

- Bollard replacement project not finished due to Beryl and Legal. Will do in December.
- Text on website is being revised.
- Implementation of shuttle tracking system.
- Recreation & Wellness parking resolved to have a parking station.
- Traffic flow at front of Bayou needs directional signs. Maybe a “Do Not Enter”.

- Lot B accessible parking spaces for Handicap. Discussed recently that Lot B will be a possible Contractor layout yard. If so spaces will be relocated. Probably in May.
- Parking in STEM converted to accessible but no ramps. Will investigate.
- Lot D barriers removed. May need stop signs there. Will discuss.
- **Space Allocation and Utilization- Dr. Libby Li**
  - The use of space policy may not be in scope of SAUS. FMC is the policy owner. May put on agenda for next meeting. Please look at first and make comments.
  - Do we need a stand-alone committee? Feedback there is not enough time to go through everything at FSSC. Maybe only meet as needed. Don't see enough need for upcoming changes. Classrooms are handled with academics and classroom scheduling done in FMC. Concerned about keeping space. Furniture purchases made for classrooms have no system. Maybe we could work on that. There are pictures in Ad Astra. Should be done through scheduling. SAUS has done space allocation many times throughout the years by task groups. Faculty would be surveyed for feedback. Can be used for leverage of unused spaces.
  - Looked at roster for FSSC and there are no students. We need this in SAUS also.
  - SAUS will continue at this time.
- **Environmental Health and Safety- Dr. Jennifer Arney –Cuevas**
  - Food Permit Guidelines- Information item. This is an update to streamline guidelines. Please review and give feedback. This is also to bring us in line with State Law and UHS policies.
  - Training for Blood Borne Pathogens has been done.
  - Eyewash/shower inspections done.
  - AED inspections are done.

## 5. **New Business/Announcements**

- Motion to adjourn. Accepted.