

AGENDA

Facilities & Support Services Committee (FSSC)

March 25, 2025 -2:00-3:00 pm

B 2230 and TEAMS

1. **Call to order** -Dr. Rebecca Huss-Keeler
2. **Approval of Meeting Notes: Meeting minutes:** February 18, 2025
 - Approved
3. **Old Business**
 - CCAP Update- Mr. Doug Wells
 - NTP Canon with Kitchell as contractor. Planning on June 1st start for construction. The move will be from May 16 through June.
 - Spirit store had 7 bids. Locking in a contract now.
 - Laydown for Bayou CCAP will be on South end of lot D closest to Bayou.
 - Spirit store drawings – We will discuss who will pay for changes when closer to time. Should have those conversations soon.

4. Sub-Committee Reports

Parking and Transportation- Dr. Nelson Carter -Information Items:

- Accessible parking in D Lot
 - To see if there is enough parking in D4, we asked parking enforcement to keep an eye out for peak times. There seems to be plenty of parking. Will check on this again.
- Shuttle Bus Location System
 - The GIS module has been investigated for pricing and was approved. Will implement once in the UH payment system.
- Campus Recreation New Parking Station Update
 - People going to the gym currently must go inside to get a pass. Parking is working with Recreation and Wellness so they can purchase outside at the parking area.
- Traffic Circle Direction Signage Update
 - New signage is up.
- Accessible Parking for Lot B by SSCB Update
- Parking Permits and Replacement Parking Sticker Update
 - New stickers are in the design process
 - Electric car spaces are limited time wise. If you receive a citation for going over the time allowed, you can appeal.
 - No extra charging spaces are needed. This is expensive to install and not a good use of funds currently.

Space Allocation and Utilization- Dr. Libby Yi –Action Items:

- Proposal to have a couple of designated team-seating classrooms

- We would like desks and chairs that could be easily moved as needed into groups. The provost designates and FMC will set up as requested. Department chair should contact the provost.
- Requirement was stated that it be for more than one college and bring it to faculty senate. The provost will work out the details, cost, what is needed, etc.
- Even if you go through SAUS the Provost will still ultimately need to approve.
- Also brought up classes that would not work for this arrangement but discussed some that would.
- Need to develop a proposal first and then once approved comes back through FSSC.

Environmental Health and Safety- Dr. Jennifer Arney –Cuevas – Information Items:

- Laboratory inspections completed in STEM; will complete inspections in Bayou late April.
- Hazardous waste pick-ups scheduled for March 28 and mid-April.
- Students have reported being followed by homeless people while on campus working on the 3rd floor (nights and weekends). Campus PD has been notified. The committee expressed interest in securing this area and implementing key card access for all buildings, as part of renovations.
 - Buildings are not locked before 7:30 AM. It would be better if we used a key card.
 - Calling the Police Department is the process if someone appears suspicious. We need to encourage people to call.
 - It is a state building so if someone is not doing anything we cannot say someone is unauthorized.
 - Every space being used for CCAP will be key carded as is possible.
 - Key carding the library would be the library's call. The same to only be open posted hours.

5. New Business/Announcements

- Consideration of UHCL Use of Space and Facilities Policy- Mr. Doug Wells
 - Large changes were made to formatting and sent to legal.
 - Please read through and review for the next meeting.

Next Meeting: Tuesday April 15, 2025

Facilities & Support Services Committee (FSSC) Attendance Sheet

FY2024 - FY2025

Member	ABSENT/PRESENT	ALTERNATE/GUEST	ABSENT/PRESENT
Nelson Carter		Alana Hall	
Cindy Cook		Miltonieka Gray-Bell	
Jennifer Arney Cuevas		Martha Hood	
Rebecca Huss-Keeler	<i>Rebecca Huss Keeler</i>	Jared Hoevelman	<i>Joel</i>
Darron Johnson		Jennifer Irvin	
Querencia Joshua		Bubba Jones	
Lori Lopez		Yingfu Li	
Rachael Martinez		Larissa Landry	<i>LL</i>
Shelly Matejka		Kate Rivardo	
Yolanda Nimmer-Williams		Kristi Randolph Simon	
Joan Pedro	<i>Joan Pedro</i>	Bernadina Streeter	<i>B. Streeter</i>
Tega Peters		Miriam Qumsieh	
Lieutenant Kyle Pirtle		Ishaq Unwala	
Roberta Raymond		Stacy Zellner	
Leroy Robinson			
John Rodriguez	<i>John Rodriguez</i>		
Theresa Rodriguez	<i>Theresa Rodriguez</i>		
Debra Ross	<i>Debra Ross</i>		
Susan Ryan			
Bernie Streeter			
Doug Wells	<i>Doug Wells</i>		
Lin (Libby) Yi	<i>Lin Yi</i>		
Se-Hyoung Yi			

Full Name	User Action	Timestamp
Ryan, Susan	Joined	3/25/25, 1:45:07 PM
Nimmer-Williams, Yolanda Evette	Joined	3/25/25, 1:57:09 PM
Cook, Cindy	Joined	3/25/25, 1:57:27 PM
Arney Cuevas, Jennifer	Joined	3/25/25, 1:58:07 PM
Landry, Larisa	Joined	3/25/25, 1:59:46 PM
Landry, Larisa	Left	3/25/25, 2:12:32 PM
Zellner, Stacy Anne	Joined	3/25/25, 2:00:21 PM
Robinson, Leroy	Joined	3/25/25, 2:00:46 PM
Lopez, Lori Renee	Joined	3/25/25, 2:04:45 PM
Li, Yingfu	Joined	3/25/25, 2:05:57 PM
Se-Hyoung Yi (Unverified)	Joined	3/25/25, 2:06:57 PM
Raymond, Roberta Diane	Joined	3/25/25, 2:15:37 PM