

# AGENDA

## FSSC Environmental Health & Safety Sub-Committee (EHS)

Tuesday, August 6, 2024 | 2 PM  
Room B2230

### 1. Call to order

### 2. Approval of Meeting Notes/Minutes

- Approved

### 3. Old Business

- Review of Lab Audit Response
  - 100% clear and complete on audit
- Announcement of Chemical Hygiene Plan (CHP)
  - SHERM group had comments which will be shared next meeting
  - Current job descriptions are being reviewed by HR
  - Lab inspection schedule was addressed along with room scheduling.
- Review CHP: Working Alone and Working After Hours
  - Please review working alone website for review next meeting  
<https://www.uhcl.edu/about/administrative-offices/environmental-health-safety/documents/uhcl-chemical-hygiene-plan-2024.pdf>

### 4. New Business/Announcements

### 5. EHS Software EHSA

- Updates on Implementation
  - Updates on this at next meeting.
- Software is operational and on our website: <https://onsite.uhcl.edu/EHSA>
  - Someone was unable to access. Need to check access.

#### **EHSA Software can:**

- Track laboratory room registrations, responsible parties, licenses and training logs
- Manage hazardous waste manifests and DOT profiles and door sign updates with hazard categories designation
- Administer reports, equipment logs, inspections and issue tracking
- Perform inspections, notifications, and follow-ups
- Provide automatic reminders to PIs and noncompliance notifications
- Maintain inventories for RAM, Bioagents, Chemicals, etc.
- UHCL Modules: Radiation/Laser, Chemical and Biological Management

**FY2023 - FY2024  
FSSC Environmental Health and Safety Sub-Committee Attendance Sheet**

NAME	SEAT	ABSENT/PRESENT
Niki Pearce	Co-Chair	8/6/24
Jennifer Arney Cuevas	Faculty	
Mukeshkannan Dhanasekar	SGA	
Sarah Jack	Student Accessibility Services	<i>Sarah Jack</i>
<b>Allison Gillespie</b>	<b>Chair</b>	
Dorothy Kirkman	Faculty	
Monica Khural	Faculty	
Russell Miller	ULC	
Sai Manikanta Nagam	SGA	
<b>Susan Ryan</b>	<b>FSSC Administrative Support</b>	<i>Susan Ryan</i>
Marlene Thomas	Office of Research & Sponsored Programs	
Miguel Venegas	USA	<i>Miguel Venegas</i>
Carol Waters	Faculty	
<b>Doug Wells</b>	<b>Alternate Co-Chair</b>	<i>Doug Wells</i>
<b>ALTERNATES</b>		
		<b>ABSENT/PRESENT</b>
Kim Edwards		
Festus Fajuyigbe		
Kathleen Garland		
Ciara Evans		
Sheeba Thomas		
Victoria Vourganas		
Chris Ward		
Lisa White		
Omah Williams-Duncan		<i>Omah Williams-Duncan</i>
Paul Withey		

**FY2023 - FY2024  
FSSC Environmental Health and Safety Sub-Committee Attendance Sheet**

NAME	SEAT	ABSENT/PRESENT
<b>Niki Pearce</b>	<b>Co-Chair</b>	
Jennifer Arney Cuevas	Faculty	online
Mukeshkannan Dhanasekar	SGA	
Sarah Jack	Student Accessibility Services	
<b>Allison Gillespie</b>	<b>Chair</b>	
Dorothy Kirkman	Faculty	
Monica Khural	Faculty	
Russell Miller	ULC	
Sai Manikanta Nagam	SGA	
<b>Susan Ryan</b>	<b>FSSC Administrative Support</b>	
Marlene Thomas	Office of Research & Sponsored Programs	Online
Miguel Venegas	USA	
Carol Waters	Faculty	online
<b>Doug Wells</b>	<b>Alternate Co-Chair</b>	

8/6/24

ALTERNATES	ABSENT/PRESENT
Kim Edwards	
Festus Fajuyigbe	
Kathleen Garland	
Ciara Evans	
Sheeba Thomas	
Victoria Vourganas	
Chris Ward	
Lisa White	
Omah Williams-Duncan	
Paul Withey	online
	Miguel transitioning out