

AGENDA

FSSC Environmental Health & Safety Sub-Committee (EHS)

Tuesday, May 7th, 2024 | 2 PM
Room B3326

1. Call to order

2. Approval of Meeting Notes/Minutes:

Approved

3. Old Business

None

4. New Business/Announcements

- Watch the Teams folders and Email for draft manuals and procedures to review

5. Introduction of Interim EHS Manager

6. Updates to Laboratory Corrective Action

- UT-HEALTH Safety, Health, Environment & Risk Management (SHERM)
- UT-Health Peer Review will take place May 29th, 30th.
- Interview with several departments (List provided)
 - May need someone from mechanical engineer. Can try contact Youssef Hamidi. Does committee need to meet with peer review. Probably later in the process. Please keep in mind this is a review not an audit. Can set up teams meeting if needed for this. They will be doing the review for months. 29th and 30th will not be a formal meeting. Will try to do something later including the committee. If you would like to participate you should pop in with your departments interview to represent.
- Emails will be sent out this week to notify individuals and provide them with a list of example questions. EHS will be available to meet with individuals prior to answer any questions. This peer review is designed to evaluate how the EHS department can serve other departments and the campus community more effectively.

7. EHS Software EHSA


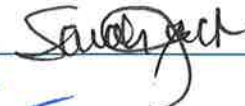
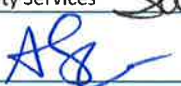
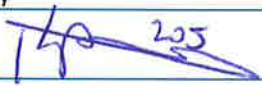




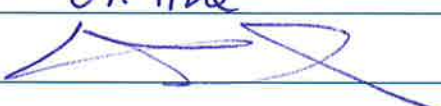

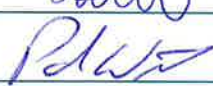
- Function: Assist with Corrective Action
 - This software will assist us in the review process. We have the basic foundation. 75% current module usage. UTHealth has used as well as UofH Central. They have software IT management. They will also provide training for EHS and faculty. It has signage capability also. Can get temporary signage as needed until then.
- Updates on Implementation

Support from PI with active use in the system to see what needs changed would be helpful. Next meeting, we will have a better understanding of what will be needed. Rollout with take 6 months to a year we are predicting. Policies and procedures that

need to be updated will be an evergreen process. A new version recently came out but will need to be updated. Ambassadors needed? Will hire consultants to help update. Access to the auditor's information is on the Teams files tab and is titled "AR2024 - 08 Management Action Memo UHCL Lab Safety - Final (003)".

- *Software is operational and on our website: <https://onsite.uhcl.edu/EHSA>*
- *Other University sites: UT-Galveston: <https://www.utmb.edu/ehs/ehs-assistant>*
- *UH Main and UT-Health also have this locally.*

Next meeting Tuesday, June 4th at 2PM. Room B3326

NAME	SEAT	ABSENT/PRESENT
Niki Pearce	Co-Chair	
Jennifer Arney Cuevas	Faculty	online
Mukeshkannan Dhanasekar	SGA	
Sarah Jack	Student Accessibility Services	
Allison Gillespie	Chair	
Dorothy Kirkman	Faculty	
Monica Khural (CSE)	Faculty	
Russell Miller - Kyle P. + 16	ULC	 205
Sai Manikanta Nagam	SGA	
Susan Ryan	FSSC Administrative Support	
Marlene Thomas	Office of Research & Sponsored Programs	
Miguel Venegas 	USA	
Carol Waters	Faculty	
Doug Wells	Alternate Co-Chair	
ALTERNATES		ABSENT/PRESENT
Kim Edwards		
Festus Fajuyigbe		On line
Kathleen Garland		
Ciara Evans		
Sheeba Thomas		
Victoria Vourganas		
Chris Ward		online
Lisa White		
Omah Williams-Duncan		
Paul Withey		 (CSE)

5/7/24