

University of Houston Clear Lake

Academic Council Meeting
Thursday, April 20, 2023
2:00 p.m. – 3:30 p.m.
MINUTES

Dr. Christopher Maynard

Approval of March 23, 2023 Minutes - Minutes were unanimously approved.

A. Items

1. **Salary Plan Spring 2023 – Faculty Feedback (A. Brown)**

Plan was approved in Faculty Senate and is a recommendation only. Two main differences include procedure to review internal compression and amount of pay raises for promotion and tenure. It would be five years for the internal and three for the market analysis, in between this schedule, faculty can ask for a market review. Data resources were discussed. The Provost encouraged including CUPA data. He recommended organizing a work group to develop current plan as policy. Policy would provide equity and consistency across the university. Once finalized, the policy would then be presented to UHCL shared governance. If approved could be implemented in the fall. Budget planning would be required and include a faculty pay study. Faculty pay study will bring out equity analysis and results would also need to be budgeted. Budget changes typically affect the next budget year due to necessary planning. The current summer work group consists of 4 administrators and 4 faculty. **Item is tabled:** To expedite the timeline, members recommended first polling the current summer work group to confirm if they could accept the policy assignment within their timeline. Stephen Cotten and Provost Maynard will be co-chairs. Provost will work with FSEC to create a new group is needed.

2. **Academic Affairs Calendar (C. Walther)**

Calendar is approved. Faculty in FS mentioned concern for faculty teaching first 8-week classes; students have a long time to add those classes and miss a lot of content. After meeting with Registrar, she stated moving up late registration would be a good idea but could not be implemented until spring 2024. Registrar recommended also meeting with Student Business Service; their concern is separate dates for 8- and 15-week classes would be confusing. Data supports student success rates are impacted by late registration. H. Kanenberg reported 3-week window in no longer applicable, the last registration date is now seven days into the semester.



3. **Summer Workload Group** will start meeting soon.
4. **Diplomacy Institute** Diplomacy Institute closure on 9/1/23 will be announced Monday in the AA Weekly Update. Institute was soft funded with a three-year proforma. Revenue is not covering the cost. Many activities will transfer to GLO. Official closures will move through shared governance.
5. **IHAPS Institute** funded out of the President's Office also under a three-year proforma. Revenue was not covering the cost. Director left so position is vacant. Official closures will move through shared governance.

Vice Provost and Provost will create a plan to pivot a percentage of these discretionary funds to OSP to increase faculty and student research initiatives at UHCL. The finalized plan will be presented to Academic Council and FSEC.

B. Discussion

Legislative Update: Provost shared that he and President will be returning to Austin Tuesday through Thursday to meet with representatives and legislatures. He added the Senate had voted and passed the DEI bill and bill was now in the House. Current bill prohibits a DEI office on campus. He directed members to the web for details. More information and updates will come after Austin visit. Base budget seems positive; special items remain to be seen. Once the governor votes on final, UHS and UHS General Council will provide direction.

TMC Lease has been signed for whole 14th floor in building owned by Texas Children's Hospital. Location will provide prime visibility and access for students near Metro line. Goal is fall start. Construction will be completed on classrooms first and then the office/student study area. There are some concerns with supply chain issues.

Bayou: Eleven bids for architecture have narrowed to three for the design/construction. Goal is to refresh the Bayou Building. UHS to select one of the three. Focus groups are planned for summer/fall. Start phase in 2024. Big portion will be lab renovations. Green options will be discussed in focus groups.

New Student Union: Student referendum, vote is forthcoming.

Automatic Lighting: An RFQ for automatic lights in public spaces is in progress. Lights installed would be controlled by timers rather than motion and not apply to offices.

Executive Director, OSP, Search: looking for strong candidate in compliance with initiative that will work well with research faculty and outreach to external parties.

Neumann Library is now open at 7 am, permitting students to take advantage of the new facilities.



Student Research Conference April 24-29: Dean Sanford encouraged participation and attendance and recognized Dr. Hamidi for his oversight with the event.

Name Change CPHS to IRB: Erin Haynes, OSP, has located areas where web updates are needed. They have a module to automate IRB, desire is to learn of available assistance and get a quote. A shift to an automatic process system instead of manual will also provide tracking. Task just needs to be implemented.

Guests

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Next Meeting 5/18/23

ACADEMIC COUNCIL 2022-2023		DATE: 4-20-23		
Title	Member		Alternate	
Senior V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	Kathryn	Matthew
Vice Provost	Kathryn	Matthew	Pam	Shefman
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos
Council of Professors	Christine	Kovic	Laurie	Weaver
Council of Chairs	Lisa	Gossett		
Dean - COB	Ed	Waller	Troy	Voelker
Dean - HSH	Glenn	Sanford	Mary	Short
Dean - CSE	Miguel	Gonzalez	David	Garrison
Dean - COE	Joan	Pedro	Terry	Shepherd
Snr Assoc VP - OIT/CIO	LeeBrian	Gaskins	Lee	Hilyer
AVP Global Learning and Strategy/Diplomacy Inst.	Gigi	Do	Edmund	Herod
FSEC - Senator At Large (COB)	Kathleen	Garland	Dorothy	Kirkman
FSEC - Chair, Budget & Facilities (CSE)	Amber	Brown	Leroy	Robinson
FSEC - Chair, Curriculum (COE)	Renee	Lastrapes		
FSEC - Chair, Faculty Life (HSH)	Neal	Dugre	Larry	Rohde
FSEC - Chair, Teaching & Research (CSE)	Gene	Shan	Preeti	Jain
FSEC - Past President (COE)	Paul	Withey	Yvette	Bendeck
FSEC - President (HSH)	Christine	Walther	Isabell	Kusters
FSEC - President-Elect (COB)	Steven	Cotten		
FAAF Provost Office	Heather	Kanenberg		
Guest:				
Secretariat: Charise Armstrong x 3004		60% Quorum	=PRESENT	

