

University of Houston Clear Lake

Academic Council Meeting
Thursday, November 17, 2022
2:00 p.m. – 3:30 p.m.
MINUTES

Dr. Christopher Maynard

Approval of October 20, 2022 Minutes - **minutes were unanimously approved.**

A. Items

- 1. Literacy Minor 4-8.** Proposed 15-hour minor creates more age appropriate literacy specific courses.
 - ***Motion to approve – motion unanimously approved to move to University Council.***
- 2. Literacy Minor 7-12.** Proposed 15-hour minor creates more age appropriate literacy specific courses.
 - ***Motion to approve – motion unanimously approved to move to University Council.***
- 3. CLEP AP Credit Policy.** Request to adjust limit from 30 to unlimited. Allows UHCL to honor credits with lower level classwork. Must still meet all other requirements of the degree coursework.
 - ***Motion to approve – motion unanimously approved to move to University Council.***

CERTIFICATES (5): Purpose is to make certain certificates, as academic credentials, are placed on transcripts and approved at the university level. Provost directed that all certificates move through shared governance/curriculum process for approval. Below are doctoral programs and 15 hour; these provide electives students can take in addition to regular doctoral coursework.

- **EDLS Higher Ed Certificate**
- **EDLS Inst Tech Certificate**
- **EDLS Reading Certificate**
- **EDLS Special Populations Certificate**
- **EDLS Curriculum & Instruction Certificate**

Motion to approve – motion unanimously approved to move to University Council.

B. Information Items

1. Course Evaluation Website discussed:

Adjustments to current website; inclusion of disclaimer allowing transparency regarding Freedom of information Requests. Concerns surrounding the recommendation included: information is only quantitative, not qualitative; cross listed courses – need for clarification, class sizes; administrators need to consider context of low response rates; automatic uploads to Digital Measures into used for annual reviews; faculty awareness of online access of responses; and information permission levels.



2. Course Evaluation Recommendations

The recommendations were developed to provide greater guidance about how evaluation information is used. The new questions are intended to be unbiased and initiated in good faith, but testing will be needed once we have data from students. The recommendations also include suggestions for how frequently students should be contacted and how evaluations should be distributed/collected from students. Academic Council approves/supports the recommendations, and the appropriate offices will work with Faculty Senate to implement what is legally allowed and feasible based on our current resources.

C. General Topics

- Digital Measure used for P&T Workflow is moving into Quick Launch; link will be provided, will convert over December 1. January 1, Deans letters is due. Learning guides and assistance will be provided.
- FYI UHS BOR meetings shifted from one to two days.
- UHCL Initiatives - NASA administration meeting set for December 2 with UHCL Strategic Partnerships. UHCL goal is to identify experiential learning opportunities for students with industrial partners.

Next Meeting: January 19, 2023



ACADEMIC COUNCIL 2022-2023		DATE: 11-17-22		
Title	Member		Alternate	
Senior V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	Kathryn	Matthew
Vice Provost	Kathryn	Matthew	Pam	Shelman
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos
Council of Professors	Christine	Kovic	Laurie	Weaver
Dean - COB	Ed	Waller	Troy	Voelker
Dean - HSH	Glenn	Sanford	Mary	Short
Dean - CSE	Miguel	Gonzalez	David	Garrison
Dean - COE	Joan	Pedro	Terry	Shepherd
Snr Assoc VP - OIT/CIO	LeeBrian	Gaskins	Vivienne	McClendon
AVP Global Learning and Strategy/Diplomacy Inst.	Gigi	Do	Edmund	Herod
FSEC - Senator At Large (COB)	Kathleen	Garland	Dorothy	Kirkman
FSEC - Chair, Budget & Facilities (CSE)	Amber	Brown	Christine	Cedillo
FSEC - Chair, Curriculum (COE)	Renee	Lastrapes		
FSEC - Chair, Faculty Life (HSH)	Neal	Dugre	Larry	Rohde
FSEC - Chair, Teaching & Research (CSE)	Gene	Shan	Preeti	Jain
FSEC - Past President (COE)	Paul	Withey	Yvette	Bendeck
FSEC - President (HSH)	Christine	Walther	Isabell	Kusters
FSEC - President-Elect (COB)	Steven	Cotten		
FAAF Provost Office	Heather	Kanenberg		
Guest:				
Secretariat: Charise Armstrong x 3004		60% Quorum	=PRESENT	

