

# University of Houston Clear Lake

Academic Council Meeting  
Thursday, October 21, 2021  
2:00 p.m. – 3:30 p.m. (ZOOM)

## MINUTES

### **Dr. Christopher Maynard**

Approval of May 20, 2021 Minutes - **minutes were unanimously approved.**

#### A. Items

**1. Substantive Change Policy – Minor change (Kathryn Matthew)**

Item was initially approved in Academic Council on University Council on 12/10/20. Current action was taken due to SACSCOC revising their policy; minor updates were made to comply with their update and repost on UHCL webpage.

**The item was unanimously approved and will move to University Council for the November 11, 2021 agenda.**

**2. Faculty Development Leave (Sarah Costello)**

Brief history was given: FDL was opened up from tenured full-time faculty members to include tenure-track and non-tenure track faculty. Changes were made to language about when FDL is actually awarded, clarifying FDL is not awarded until approved by the Provost. For those that have received FDL in the past, the policy application waiting period was shortened from 5 years to 3 years as allowed by the Texas statute.

Desire is that tenure-track faculty know they are not expected to get an FDL before they receive tenure. The Faculty Workload policy developed to provide equitable release and support for junior faculty will be coming to Academic Council once approved by Faculty Senate. *Friendly amendment was made to update the Faculty Senate approval date from April 1, 2020 September 1, 2021*

**The item was unanimously approved and will move to University Council for the November 11, 2021 agenda.**



3. **Education Abroad Course Approval Form (Bianca Schonberg)**

Purpose of form is to reduce the approval period for students applying for partner provider programs while helping academic advisors to understand the flow. Once students meet with their advisor, the syllabus is forwarded to program department chair or program director for review, approval and signature.

Two options:

- Course approved for one year (becoming a blanket approval for other eligible students for the program)
- Course one-time approval. Specific to the student.

**The item was unanimously approved and will move to University Council for the November 11, 2021 agenda.**

B. Discussion

No discussion.

**Guests**

Bianca Schonberg, Executive Director, Education Abroad and Scholar Services

Meeting adjourned. Roster below.

Charise Armstrong

Next Meeting 11/18/21



ACADEMIC COUNCIL 2021-2022		DATE: October 21, 2021		**+Present	
Title	Member		Alternate		
Interim Snr V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	None		
AVP - Academic Affairs	Kathryn	Matthew	Robert	Bartsch	
VP Strategic Enrollment Management	Lee	Young	Bryan	Heard	
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos	
VP - Student Affairs	Aaron	Hart	David	Rachita	
Council of Professors	Laurie	Weaver	Carol	Carman	
Dean - COB	Ed	Waller	Troy	Voelker	
Dean - HSH	Glenn	Sanford	Samuel	Gladden	
Dean - CSE	Miguel	Gonzalez	David	Garrison	
Dean - COE	Joan	Pedro	Felix	Simieou	
Executive Director of the Neumann Library	Vivienne	McClendon	Chloris	Yue	
FSEC - Senator At Large (COB)	Leroy	Robinson	Faiza	Zalila	
FSEC - Chair, Budget & Facilities (CSE)	Ishaq	Unwala	Angela	Kelling	
FSEC - Chair, Curriculum (COE)	Rebecca	Huss-Keeler	Anna	Klyueva	
FSEC - Chair, Faculty Life (HSH)	Sarah	Costello	Neal	Dugre	
FSEC - Chair, Teaching & Research (CSE)	Anton	Dubrovskiy	RJ	Davis	
FSEC - Past President (COE)	Elizabeth	Beavers	Amber	Brown	
FSEC - President (CSE)	Paul	Withey	Gene	Shan	
FSEC - President-Elect (HSH)	Christine	Walther	Beth	Hentges	
FAAF Provost Office	Heather	Kanenberg			
Guest: Global	Bianca	Schonberg			
<b>Secretariat: Charise Armstrong x 3004</b>		60% Quorum			

