

University of Houston Clear Lake

Academic Council Meeting
Thursday, September 14, 2023
2:00 p.m. – 3:30 p.m.

B2122 Minutes

Dr. Christopher Maynard, Provost

Provost welcomed the FY24 Academic Council members and thanked everyone for working on the revised meeting schedule. The change permits item to move in order through Faculty Senate, Academic Council and then to University Council.

Approval of May 18, 2023 Minutes – Minutes were unanimously approved.

Items

1. **Academic Appeals Policy** – The Provost stated the new revisions primarily sets a timeline (10 working days), to assure due process for the student. Christine Walther asked Dean Sanford to speak on the non-substantive changes he suggested in the policy: In section 3.1, academic integrity needs to be changed to academic honesty. The numbering also needs to be corrected so that Academic Appeal Committee is 3.1.2 and Dean is 3.1.3. Christine Walther, representing Faculty Senate, proposed a friendly amendment to accept the revisions. Dean Sanford moved and G. Shan seconded the friendly amendment. K. Garland moved to vote to accept the policy with the friendly amendment; G. Shan seconded.

Motion to approve the policy with the friendly amendment was approved. Item will move to University Council.

2. **Watermark-Web Profiles:** Renee Chavez gave a brief preview to members on the benefits, main features and customization options and possible canvas links available to faculty within Digital Measures. One concern discussed was public access to the faculty's entire cv. Setting limits and requirements for colleges could manage access. The Provost stressed the main reason to use DM is the ability to pull reports and gather information on areas of research, grants, and service for publication or legislative purposes. Renee welcomed faculty to send any questions/comments and finished by saying more communication will be forthcoming after the purchase and design phase.
3. **Faculty Salary Study Update:** The Provost shared that he and Dr. Cotten had co-chaired a summer workload committee this summer. A DRAFT list of comparison institutions has been created; narrowing in progress. Goal is 10-20 universities. The next meeting will occur on October 3rd before the Faculty Senate meeting. Goal is for faculty comparison to be done before the staff would be done late October.



4. **Academic Affairs Strategic Goals:** The Provost shared he has been visiting the colleges, focusing on AA Strategic Goals (below). Lexi Herrera (formerly Marshall), AA Director of Communication, will be directing communications to reinforce the three themes:

- Improve Student Success (Transform)
- Increase Academic Excellence (Translate)
- Grow Academic Engagement (Transcend)

Guests

- Renee Chavez, Faculty Affair Coordinator

Next Meeting October 12, 2023

ACADEMIC COUNCIL 2023-2024		DATE: 9-14-23		
Title	Member		Alternate	
Senior V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	Kathryn	Matthew
Vice Provost	Kathryn	Matthew	Pam	Shelman
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos
Council of Professors	Liwen	Shih	Laurie	Weaver
Council of Chairs	Lisa	Gossett		
Dean - COB	Ed	Waller	Troy	Voelker
Dean - HSH	Glenn	Sanford	Shreerekha	Subramanian
Dean - CSE	Robert	Phalen	David	Garrison
Dean - COE	Joan	Pedro	Terry	Shepherd
Snr Assoc VP - OIT/CIO	LeeBrian	Gaskins	Lee	Hilyer
FSEC - Senator At Large (COB)	Kathleen	Garland		
FSEC - Chair, Budget & Facilities (COB)	Ivelina	Pavlova-Stout		
FSEC - Chair, Curriculum (COE)	Sheila	Baker		
FSEC - Chair, Faculty Life (CSE)	Daniel	Imrecke		
FSEC - Chair, Teaching & Research (CSE)	Gene	Shan		
FSEC - Past President (HSH)	Christine	Walther		
FSEC - President (COB)	Steven	Cotten		
FSEC - President-Elect (COE)	Renée	Lastrapes		
FAAF Provost Office				
Guest:	Renee	Chavez		
Secretariat: Charise Armstrong x 3004	60% Quorum		=PRESENT	

