

ACADEMIC COUNCIL MINUTES

March 25, 2021

3 - 4 pm – (Zoom Meeting)

Dr. Elizabeth Beavers, Faculty Senate President, facilitated the meeting for the Provost.

Approval of December 17, 2020 Minutes: Miguel Gonzalez, Samuel Gladden seconded. Minutes were unanimously approved.

A. Items

- 1. Network Security Minor:** Rebecca Huss-Keeler introduced the minor as Computer Science program offers highly sought after; none of the classes have prerequisites; approved in Faculty Senate; Dr. Abukmail originator. Miguel Gonzalez emphasized minor provides a good opportunity for students. Rebecca Huss-Keeler commented this may be good opportunity for certificates. Miguel Gonzalez stated option would need to be looked into as there may be an issue with background requirements.

Jeff Mountain motioned to approve; Sheila Baker seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**
- 2. COE Degree Title Changes:** Rebecca Huss-Keeler shared that the state of Texas is now allowing education programs to actually call themselves education programs. Example: BS in Interdisciplinary Study to BS in Education; applies only for 4 – 8 and not for secondary. (See document). Samuel Gladden inquired if changes will apply to students in progress; he will contact COE (Felix Simieou and Joan Pedro).

Sheila Baker motioned to approve; Roberta Raymond seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**
- 3. Faculty Workload Workgroup Charge – Update - Information Item.** Elizabeth Beavers provided summary of group formed in fall; specific charge and deadline to report back to Faculty Senate. Due to events this year, deadline was extended to beginning of April to present their anticipated timeline for some of the work they will be unfolding. Will be meeting on Friday.
- 4. Academic Appeals Policy:** Randall Xu explained there were a few changes to the prior policy. First edit was simply grammatic, no information change. It was acknowledged appeals varied among four colleges. Added wording, “The associate dean will”; and change from school to college. Elizabeth Beavers stated item came forward as result of a prompt by Kathryn Matthew, as a part of the SACS accreditation to make certain critical policies are updated. Samuel Gladden suggested using the phrase “according to the process established by the college” rather than “depending on the college”. Would this be mentioned in the College bylaws. Brian Stephens stated this should be in policy procedures within each college. Recommendation for a friendly amendment:

Jeff Mountain moved to accept the friendly amendment; Randall Xu seconded; vote on friendly amendment approved.

Jeff Mountain motion to approve as amended; Miguel Gonzalez seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**

5. **Education Abroad Travel Alert** Rebecca Huss-Keeler, announced the item from UHCL International Office (Bianca Schonberg and Gigi Do). Refers to an app available on your phone when overseas; registration is required ahead of time. App allows quick correspondence to students from UHCL in the event of an emergency. The UHCL “designated” revised to “approved”.
Samuel Gladden motioned to approve; Jeff Mountain seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**
 6. **Education Abroad Catalog Travel Registry Insurance Statement Catalog ONLY;** Rebecca Huss-Keeler, introduced additional item from UHCL International Office. Item requires all student and faculty traveling overseas to carry travel insurance, even if carrying personal and private insurance. Waivers are not permissible. Samuel Gladden suggested renaming the link to prevent appearance of being outdated. Rebecca Huss-Keeler will initiate the update.
Roberta Raymond motioned to approve; Jeff Mountain seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**
 7. **Faculty Office Hours/Availability –Deferred**
Miguel Gonzalez motion to defer; Jeff Mountain seconded. Votes recorded in chat approve/disapprove/abstain. **Item deferred to next meeting.**
 8. **Piper Award Revision** – Randall Xu, explained item was outdated. 1. 1.3...committee wanted announcement of nomination deadline prior to the deadline, in addition, submission options be both hard copy and online. 1.4 when student submits candidate ranked by number of nominations received not courses taught. David Rachita, shared he coordinated the award in the past. He recommended clarifying reference to “Student Life Offices”, and if still involved, update to current division name. He raised question if fairer to acknowledge those who are teaching a lot of classes or those that teach one class. Sheila Baker stated the number of classes taught should not impact the quality of teaching and stressed importance of ensuring all students are aware of nomination. Robert Bartsch agreed it be great if Student Life be involved to assist. He added the issue with nominations was that the old version stated nominations were based on a ratio of nominations was not total number of classes but rather total number of student credit taught. Brian Stephens recommended the item be tabled until Kathryn Matthew is present to clarify.
Brian Stephens motioned to table; Sheila Baker seconded. **Vote approved to table to next Academic Council meeting.**
 9. **Academic Affairs Admin Calendar.** Open for discussion;
Miguel Gonzalez motion to approve; Paul Withey seconded. Vote recorded via chat: approve/disapprove/abstain. **Item passes.**
- B. Discussion** Provost wishes to be present for the below discussion items. **Tabled until next meeting.**
1. Certificates

Meeting adjourned.
Charise Armstrong

Next meeting April 15, 2021

ACADEMIC COUNCIL 2020-2021		DATE: 3/25/21	TIME: 3-4 pm	PRESENT
Title	Member	Alternate	Signature	
Snr V.P. for Academic Affairs & Provost (Chair)	Steven Berberich	None		
AVP - Academic Affairs	Kathryn Matthew	Robert Bartsch		
VP Strategic Enrollment Management	Lee Young	Bryan Heard		
AVP - Student Success and Initiatives	Tim Richardson	Maria Ramos		
VP - Student Affairs	Aaron Hart	David Rachita		
Council of Professors	Jeff Mountain	James Dabney		
Dean - COB	Ed Waller	Dorothy Kirkman		
Interim Dean - HSH	Samuel Gladden	Christal Seahorn		
Dean - CSE	Miguel Gonzalez	David Garrison		
Dean - COE	Joan Pedro	Felix Simieou		
Director - Library & Learning Resources	Vivienne McClendon	Chloris Yue		
FSEC - Senator At Large (COB)	Faiza Zailia	Kathleen Garland		
FSEC - Chair, Budget & Facilities (CSE)	Brian Stephens	Thomas Cothorn		
FSEC - Chair, Curriculum (COE)	Becky Huss-Keeler	Anna Klyueva		
FSEC - Chair, Faculty Life (COE & HSH)	Roberta Raymond - COE (fall) Sara Costello-HSH (spring)			
FSEC - Chair, Teaching & Research (COB)	Randall Xu	Walter Thompson		
FSEC - Past President (HSH)	Heather Kanenberg	Sheila Baker		
FSEC - President (COE)	Elizabeth Beavers			
FSEC - President-Elect (CSE)	Paul Withey			
Secretariat Support Charise Armstrong x 3004	60% Quorum			