

University of Houston Clear Lake

Academic Council Meeting
Thursday, October 12, 2023
2:00 p.m. – 3:30 p.m.
B2122

MINUTES

Dr. Kathryn Matthew, Vice Provost

Approval of September 14, 2023 Minutes. – Minutes were unanimously approved.

A. Items

1. CSE Certificates

- **CSE Certificate of Engineering Data Analytics (CEDA)**
- **Program Project Management and Six Sigma Certificate**
- **Program Supply Chain and Analytics Certificate**
- **SAP Student Recognition Award**

The above four CSE certificates were presented by Interim CSE Dean, Robert Phalen, and Gene Shan. These four core certificates involve electives as part of an Engineering Management master's degree. Employers value employees with these credentials. The certificates do not infringe on other college offerings and availability will be an effective recruitment tool.

Motion to approve the four certificates was made and seconded. Motion carried. Items will move to University Council.

2. Winter Mini Dates

Attention was brought to the Vice Provost and Registrar on a discrepancy of winter mini dates. Session was revised to insure correct number of contact hours and the census date was shifted to the 3rd day of classes. Kathryn Matthew, will forward FS Presidents and Deans the revised dates for the winter mini with the suggested note for dates when classes do not meet (no assignments due).

3. Healthy Minds Survey

Kathryn Matthew shared that UHCL received funding from JED Foundation; purpose is to take survey of the pulse of UHCL students' mental health. A series of individual emails will be sent out to students. Participants are eligible to win prizes.

UHCL's Care Team members include faculty, AVP SSI, Police and Dean of Students.



UHCL currently does not have post-intervention process. JED will look at the survey results and conduct an onsite visit March 4. They will use the information gathered from the survey to create a comprehensive care program to take care of students. Intent is to prevent students from committing personal harm to themselves or others.

Faculty and Administrators are asked to make their colleges aware and ask them to encourage student participation. Survey closes end of October.

Kathryn Matthew will ask Lexi Herrera, Director Academic Communications, to include notice of the survey in the AA Weekly announcement. Lisa Gossett added that faculty should also inform students of available support resources on campus.

B. Discussion

Canvas Training Status

LeeBrian Gaskins emphasized the urgency of the deans getting faculty involved with Canvas training and completing the surveys. The last training will occur in November. Blackboard will not exist in the spring. He will send out a report to the deans on status of their college faculty.

Meeting adjourned.

ACADEMIC COUNCIL 2023-2024		DATE: 10-12-23		
Title	Member		Alternate	
Senior V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	Kathryn	Matthew
Vice Provost	Kathryn	Matthew	Pam	Shelman
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos
Council of Professors	Liwen	Shih	Laurie	Weaver
Council of Chairs	Lisa	Gossett		
Dean - COB	Ed	Waller	Troy	Voelker
Dean - HSH	Glenn	Sanford	Shreerekha	Subramanian
Dean - CSE	Robert	Phalen	David	Garrison
Dean - COE	Joan	Pedro	Terry	Shepherd
Snr Assoc VP - OIT/CIO	LeeBrian	Gaskins	Lee	Hilyer
FSEC - Senator At Large (COB)	Kathleen	Garland		
FSEC - Chair, Budget & Facilities (COB)	Ivelina	Pavlova-Stout		
FSEC - Chair, Curriculum (COE)	Sheila	Baker		
FSEC - Chair, Faculty Life (CSE)	Daniel	Imrecke		
FSEC - Chair, Teaching & Research (CSE)	Gene	Shan		
FSEC - Past President (HSH)	Christine	Walther		
FSEC - President (COB)	Steven	Cotten		
FSEC - President-Elect (COE)	Renée	Lastrapes		
FAAF Provost Office				
Guest:				
Secretariat: Charise Armstrong x 3004	60% Quorum		=PRESENT	

