

# University of Houston Clear Lake

Academic Council Meeting  
Thursday, April 11, 2024  
2:00 p.m. – 3:30 p.m.

## MINUTES

Approval of March 31, 2024 Minutes – minutes were unanimously passed.

### **A. Items**

1. **UHCL ORSP Administration Policy** - K. Matthew explained the urgency in providing UHS with the policy. G. Shan, Faculty Senate Chair, Teaching and Research confirmed the policy is in committee review, along with **UHCL Data Management and Sharing Policy**. Vice Provost requested item move through the committee and Faculty Senate in time for May reviews at Academic Council and University Council. Provost stated the item will move to University Council as interim policy, if not presented to Academic Council in time.
2. **Summer Workload Policy** – Senate President, Steven Cotten states this policy includes an increase in summer pay to 10%, matching our current regular workload policy. It also has compensation equation for faculty performing summer service work.

### **Friendly amendments**

#### **5.0 Summer Teaching Workload and Compensation**

*The number of students normally required for a course to meet enrollment minimums is set by the dean. Minimum summer course enrollments will be published by college deans via email sent to faculty of their respective colleges. These minimum enrollments will be justified with a description of the number of students needed for the college to offer courses.*

#### **7.2.1 Full-Time Summer Service**

Compensation for Full-Time Summer Service is normally paid at the monthly salary summer teaching rate based on the employee's 9-month base salary, which will be specified in the offer letter.

Provost will alert Human Resources to strike their Summer Pay Policy for faculty, if policy is the Summer Workload Policy is approved in University Council.



The Provost agreed the summer budget and summer appointment dates could be added to the Academic Calendars for the next academic year. In addition, the salary, cap and minimum could be added to the Summer Form.

**Members voted to return the Summer Workload Policy to Faculty Senate with the Friendly Amendments for additional review. Policy will be returned to Academic Council in May.**

- 3. Emeritus and Distinguished Emeritus Policy** – Specific enumerated privileges removed and this text remained. *Additional privileges may be provided to recipients as available.* **Motion made to approve. Motion carried. Policy will move to University Council.**

**Emeritus Policy** – Current policy confers emeriti title to only tenured professor and associate faculty. Emeriti/Emerita Committee will serve as a permanent standing committee of the Faculty Senate. Revisions included addition of NTT faculty: *Senior Lecturer Emeritus/Emerita*, *Lecturer Emeritus/Emerita*, *Clinical Professor Emeritus/Emerita*, *Clinical Associate Professor Emeritus/Emerita* and *Clinical Assistant Professor Emeritus/Emerita*.

**Motion made to approve. Motion carried. Policy will move to University Council.**

- 4. Financial Exigency Policy Faculty** Steven Cotten, shared that the policy has minor changes and edits. revised to clarify that time in rank determined faculty seniority. **Sentence from UH Policy added:** *(11.0) Termination of Exigency. The declaration of a financial exigency by the Board of Regents shall be for a specified period of time not to exceed two years, unless extended after compliance with the same procedures as required for the initial declaration of exigency. The Board of Regents may, by majority vote, terminate a financial exigency at any time. However, nothing in this section shall imply that notice of dismissal issued to any individual during a period of declared exigency is automatically withdrawn or otherwise invalid.* **Motion made to approve. Motion carried. Policy will move to University Council.**

**B. Discussion – None**

**Roster Below**



**ACADEMIC COUNCIL 2023-2024**

**DATE: 4/11/24**

Title	Member		Alternate	
Senior V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	Kathryn	Matthew
Vice Provost	Kathryn	Matthew	Pam	Shefman
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos
Council of Professors	Liwen	Shih	Laurie	Weaver
Council of Chairs	Lisa	Gossett		
Dean - COB	Ed	Waller	Troy	Voelker
Dean - HSH	Glenn	Sanford	Shreerekha	Subramanian
Dean - CSE	Robert	Phalen	David	Garrison
Dean - COE	Joan	Pedro	Terry	Shepherd
Snr Assoc VP - OIT/CIO	LeeBrian	Gaskins	Lee	Hilyer
FSEC - Senator At Large (COB)	Kathleen	Garland		
FSEC - Chair, Budget & Facilities (COB)	Ivelina	Pavlova-Stout		
FSEC - Chair, Curriculum (COE)	Sheila	Baker		
FSEC - Chair, Faculty Life (CSE)	Daniel	Imrecke		
FSEC - Chair, Teaching & Research (CSE)	Gene	Shan		
FSEC - Past President (HSH)	Christine	Walther		
FSEC - President (COB)	Steven	Cotten		
FSEC - President-Elect (COE)	Renée	Lastrapes		
FAAF Provost Office				
Guest:				
Secretariat: Charise Armstrong x 3004	60% Quorum		=PRESENT	

