

**Scheduled Financial Closing Dates for All Campuses
FY2024**

Accounting Period	Final Date for HR Journals Sent to the General Ledger*	Scheduled Closing Start Date	Scheduled Closing End Date
1 (September)	10/03/2023	10/4/2023	10/9/2023
2 (October)	11/1/2023	11/2/2023	11/7/2023
3 (November)	12/1/2023	12/4/2023	12/7/2023
4 (December)	1/2/2024	1/3/2024	1/8/2024
5 (January**)	2/6/2024	2/7/2024	2/12/2024
6 (February**)	3/5/2024	3/6/2024	3/11/2024
7 (March)	4/2/2024	4/3/2024	4/8/2024
8 (April)	5/1/2024	5/2/2024	5/7/2024
9 (May)	6/3/2024	6/4/2024	6/7/2024
10 (June)	7/1/2024	7/2/2024	7/8/2024
11 (July**)	8/6/2024	8/7/2024	8/12/2024
12 (August)	TBD	TBD	TBD

* Scheduled Closing Start Dates are determined by the final delivery date of HR journals and the subsequent posting of all HR journals for the month.

** The Scheduled Closing Start Dates and Scheduled Closing End Dates are later than normal due to the last on-cycle for the month being processed later.

The payroll calendars for FY24 are found at the Payroll Services website:

<http://www.uh.edu/human-resources/payroll/>

NOTE: These are tentative dates and are subject to change.