#  APPENDIX 4: GENERAL TRAINING CERTIFICATE ACKNOWLEDGMENT

**FOR UHCL CHEMICAL HYGIENE PLAN**

Name: Date:

Building/Room: Phone: Department:

I certify that I have read the Chemical Hygiene Plan for the University of Houston – Clear Lake (UHCL) and that I have received the general training related to the Chemical Hygiene Plan, which included the following:

* 1. Location of the potentially hazardous chemicals in the workplace.
	2. Recognition of the chemical labeling and its meaning.
	3. Location of the SDS's in the workplace.
	4. Location of the health hazard, physical hazard, environmental protection, and special protection sections of the SDS and an explanation of their use.
	5. Identification of the Chemical Hygiene Officer by name and title.
	6. The major components of the laboratory's standard labeling system.
	7. The appropriate protective clothing for the area and its proper usage.
	8. Emergency procedures in the events of a hazardous chemical spill.
	9. The environmental monitoring protocol for the laboratory.
	10. Location and safety precautions for potentially hazardous equipment.
	11. Physical and health effects of hazardous chemicals associated with task assignments.
	12. Methods and observation techniques used to determine the presence or release of hazardous chemicals in the laboratory.
	13. How to lessen or prevent exposure to hazardous chemicals through controlled work practices and personal protective equipment.
	14. Emergency and first-aid procedures to follow if employees are exposed to hazardous chemicals.

In addition, I understand that I have the responsibility to read the SDS's for any chemical that I will work with in the laboratory.

 Laboratory User Signature