

REQUEST FOR CHARTFIELD ACTION - PROGRAM

Effective Date

M	M	D	D	Y	Y	Y	Y

Action Requested

- Inactivate Existing Program
- Create New Program - Leave Program field blank.
- Change Program Manager/Program Name

Business Unit

Program

Initiator to leave this field blank on requests for new Programs.

Short Description

Program Manager

EMPL ID:

Long Description

NACUBO Expense Function

- | | | |
|---|--|---|
| <input type="checkbox"/> Instruction | <input type="checkbox"/> Academic Support | <input type="checkbox"/> Physical Plant |
| <input type="checkbox"/> Research | <input type="checkbox"/> Student Services | <input type="checkbox"/> Scholarships & Fellowships |
| <input type="checkbox"/> Public Service | <input type="checkbox"/> Institutional Support | <input type="checkbox"/> Auxiliary Enterprises |

Signature

Last Name,First Name

Department

Date

Initiator

--	--	--	--

Manager

--	--	--	--

Budget Office Approval:

Program entered by:

Reporting Tree Review

PROGRAM

- | | | | | |
|-----------------|------------------------------------|-----------------------------------|----|--|
| ADMIN_EXCLUDE | <input type="checkbox"/> Confirmed | <input type="checkbox"/> Modified | by | <input style="width: 95%;" type="text"/> |
| NACUBO_FUNCTION | <input type="checkbox"/> Confirmed | <input type="checkbox"/> Modified | by | <input style="width: 95%;" type="text"/> |
| NCAA_PROGRAMS | <input type="checkbox"/> Confirmed | <input type="checkbox"/> Modified | by | <input style="width: 95%;" type="text"/> |

PROGRAM DETAIL

- | | | | | |
|-------------------|------------------------------------|-----------------------------------|----|--|
| EOC | <input type="checkbox"/> Confirmed | <input type="checkbox"/> Modified | by | <input style="width: 95%;" type="text"/> |
| INT_BEARING_PROGS | <input type="checkbox"/> Confirmed | <input type="checkbox"/> Modified | by | <input style="width: 95%;" type="text"/> |