

NACUBO Program Code	Description	Description Detail
AXXXX	Instruction	<input type="checkbox"/> Credit and noncredit courses; academic vocational, and technical instruction; remedial and tutorial instruction; and regular, special, and extension sessions <input type="checkbox"/> Departmental research and public service that are not separately budgeted <input type="checkbox"/> Department chairpersons and administrators for whom instruction is an important role <input type="checkbox"/> Open university, short courses, and home study activities falling within this classification and offered for credit. <input type="checkbox"/> Formally organized and/or separately budgeted instructional activities (offered either for credit or not for credit) that are carried out during a summer session, interim session, or other period not common with the institution's regular term. <input type="checkbox"/> Formally organized and/or separately budgeted instructional activities that do not generally result in credit toward any formal postsecondary degree or certificate. <input type="checkbox"/> Noncredit instructional offerings carried out by the institution's extension division as well as noncredit offerings that are part of the adult education or continuing education program. <input type="checkbox"/> Activities associated with programs leading toward a degree or certificate at a level below the higher education level, such as adult basic education <input type="checkbox"/> Formally organized and/or separately budgeted instructional activities that give students the basic knowledge and skills required by the institution before they can undertake formal academic course work leading to a postsecondary degree or certificate. (Generally are termed preparatory, remedial, developmental, or special educational services.)
BXXXX	Research	<input type="checkbox"/> Activities specifically organized to produce research, whether commissioned by an agency external to the institution or separately budgeted by an organizational unit within the institution. <input type="checkbox"/> Individual and/or project research as well as that of institutes and research centers. <input type="checkbox"/> Departmental research that is separately budgeted for research is included in this category. <input type="checkbox"/> Research activities that are part of a formal research organization created to manage a number of research efforts.
CXXXX	Public Service	<input type="checkbox"/> Activities established primarily to provide non-instructional services beneficial to individuals and groups external to the institution. <input type="checkbox"/> Community service programs (excluding instructional activities) and cooperative extension services. Included in this category are conferences, institutes, general advisory services, reference bureaus, radio and television, consulting, and similar non-instructional services to particular sectors of the community. <input type="checkbox"/> Public broadcasting services operated outside the context of the institution's instruction, research, and academic support programs.
DXXXX	Academic Support	<input type="checkbox"/> Support services for the institution's primary missions: instruction, research, and public service. <input type="checkbox"/> Libraries, museums, and galleries. <input type="checkbox"/> Demonstration schools associated with a department, school, or college of education. <input type="checkbox"/> Audio-visual services <input type="checkbox"/> Computing support <input type="checkbox"/> Academic administration (including academic deans but not department chairpersons) <input type="checkbox"/> Personnel development providing administration support and management direction to the three primary missions (instruction, research, public service). <input type="checkbox"/> Academic deans (including deans of research, deans of graduate schools, and college deans) <input type="checkbox"/> Formally organized and/or separately budgeted academic advising. <input type="checkbox"/> Sabbaticals, faculty awards, and organized faculty development programs.

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EXXXX	Student Services	<input type="checkbox"/> Student activities, cultural events, student newspapers, intramural athletics, student organizations, intercollegiate athletics (if the program is not operated as an essentially self-supporting activity), counseling and career guidance (excluding informal academic counseling by the faculty), student aid administration, and student health service (if not operated as an essentially self-supporting activity). <input type="checkbox"/> Offices of admissions and the registrar. <input type="checkbox"/> Office of enrollment management. <input type="checkbox"/> Counseling and Career Guidance <input type="checkbox"/> Financial Aid Administration <input type="checkbox"/> Student Admissions <input type="checkbox"/> Student Records <input type="checkbox"/> Student Health Services (that are not self-supporting; health services that are self-supporting are reported as auxiliary enterprises)
FXXXX	Institutional Support	<input type="checkbox"/> Central executive-level activities concerned with management and long-range planning for the entire institution. <input type="checkbox"/> Governing board, president, chief academic officer, chief business officer, chief student affairs officer, and chief development officer <input type="checkbox"/> planning and programming, and legal services; fiscal operations, including the investment office; administrative data processing; space management; employee personnel and records; logistical activities that provide procurement, storerooms, safety, security, printing, and transportation services to the institution; support services to faculty and staff that are not operated as auxiliary enterprises; and activities concerned with community and alumni relations, including development and fund raising. <input type="checkbox"/> Accounting office, bursars office, and internal and external audits. <input type="checkbox"/> Personnel administration, space management, purchase and maintenance of supplies and materials, campuswide communication and transportation services, general stores, printing shops, and safety services <input type="checkbox"/> Alumni, institution-wide development and fund raising. <input type="checkbox"/> Unallocated interest expense
GXXXX	Physical Plant	<input type="checkbox"/> Operation and maintenance of the physical plant, in all cases net of the amount charged to auxiliary enterprises, hospitals, and independent operations. It includes all expenditures for operations established to provide services and maintenance related to grounds and facilities. Also included are utilities, safety protection, fire protection, property insurance, and similar items. <input type="checkbox"/> Physical Plant Administration <input type="checkbox"/> Building Maintenance <input type="checkbox"/> Custodial Services <input type="checkbox"/> Utilities <input type="checkbox"/> Landscape and Grounds Maintenance <input type="checkbox"/> Major Repairs and Renovations
HXXXX	Scholarships & Fellowships	<input type="checkbox"/> Scholarships and fellowships – from restricted or unrestricted current funds-in the form of grants to students, resulting from selection by the institution or from an entitlement program. <input type="checkbox"/> Trainee stipends, prizes, and awards. <input type="checkbox"/> Aid to students in the form of tuition or fee remissions also should be included in this category. <input type="checkbox"/> Grants-in-aid, trainee stipends, tuition and fee waivers, and prizes.
IXXXX	Auxiliary Funds	<input type="checkbox"/> Residence halls, food services, intercollegiate athletics (only if essentially self-supporting), college stores, faculty clubs, faculty and staff parking, and faculty housing. <input type="checkbox"/> Student health services, when operated as an auxiliary enterprise, also are included.