

University of Houston Clear Lake

Planning and Budget

WELCOME TO THE CENTRAL BUSINESS OPERATIONS COUNCIL MEETING!

DECEMBER 15, 2023

- TO SIGN IN, SCAN THE QR CODE,
AND FILL OUT THE FORM.
- NO DEVICE? NO PROBLEM!
APRIL WILL MARK YOU PRESENT.
- SIGN IN LINK:
[HTTPS://FORMS.OFFICE.COM/R/YKWhKJPXV9](https://forms.office.com/r/YKWhKJPXV9)

UHCL CBOC Meeting Sign-In:
12/15/2023



AGENDA ITEMS

- A. MARK DENNEY: COST REDUCTION GOALS FOR FY25
- B. DEANGEL BONILLA: CONCUR EXPENSE REPORTS APPROVAL PROCESS FOR C/DBAS
- C. GREG HAINES:
ONGOING ISSUES WITH TRAVEL ON STATE GRANTS USING CONCUR
- D. MICHELINA JOHNSON: LATE FEES/INTEREST ON STATE ACCOUNTS WHEN INVOICES OR REQUESTS FOR RECEIVERS ARE GIVEN TO THE DEPARTMENTS LATE
- E. ERIKA DE LEON: METHOD OF PAYMENT FOR TRAVEL REIMBURSEMENTS

NEXT CBOC MEETING:

- **FRIDAY, JANUARY 19, 2024**
 - **SAME TIME, SAME PLACE**
 - **AGENDA ITEMS DEADLINE: JANUARY 12TH, 2024**
(DUE TO MLK JR. DAY HOLIDAY)