

# UHCL HAWK MEAL PLAN (DINING DOLLARS)

Terms and conditions (Subject to change)

## Overview:

“Dining Dollars” is a program that enables you to purchase meals throughout each semester by using your Hawk ID card. The card is loaded with a fixed amount for the semester, and that amount decreases with each meal purchase you make. Although this program is available to the entire UHCL community (students, faculty and staff), it is focused on supporting the dining needs of residential students.

## Definitions:

<b>Commuter-Students</b>	UHCL students who reside off campus, not in Hunter Hall. Meal plans are optional for commuters.
<b>Residential-Students</b>	UHCL students who reside in Hunter Hall on-campus. Residents are required to have a meal plan.
<b>Faculty</b>	Teachers, professors, lecturers, researchers, graduate scholars, or adjuncts who provide instruction at UHCL. Meal plans are optional for faculty.
<b>Staff</b>	Individuals with various administrative functions. Meal plans are optional for staff.
<b>Academic Year</b>	The academic year consists of three semesters: Fall, Spring, and Summer. However, meal plans are optional for the summer.

## Requirements:

- **Residential-Students** – We offer two versions of our meal plan – one based on an average of 12 meals per week at \$1600 per regular semester, and another based on an average of 18 meals per week at \$2100 per regular semester. Meal plans are mandatory in the Fall and the Spring but are optional for students enrolled for the full summer semester. If a student fails to sign up for the Fall plan by August 1<sup>st</sup>, or the Spring plan by January 1<sup>st</sup>, then they will be automatically assigned a lower priced meal plan, and billed accordingly on their student account.
- **Temporary Residents** – Any student or guest who lives in Hunter Hall for less than a full semester, including the summer, has the option of participating in the meal plan on a monthly basis . They will be billed \$500 monthly for their meals.
- **Voluntary participants** – Any non-resident student, faculty or staff may purchase a declining balance Hawk card with a minimum of \$10 for meals.

## Payment Methods:

- Payment methods include cash, check, financial aid, payment plan options via student’s account and/or direct purchase with credit card via Hawk Card on-line.

- Additional Dining Dollars may be purchased with a minimum of \$10 using a credit card, via the Hawk Card on-line. <https://hawkccard.uhcl.edu/>

### Restrictions:

- Dining Dollars must be used within the semester they were purchased for, including summer, and any unused dollars are non-refundable and do not roll to the next semester.
- Students who purchased a meal plan and then drop-out are subject to the UHCL Tuition and Fee Refund schedule and Residence Hall Service Agreement.
- Dining Plans are non-transferable. Hawk Cards must be present to access Dining Plans. Any attempt to use a Hawk card by someone other than the cardholder, will be subject to Student Conduct Policy.
- Dining Dollars cannot be converted to cash.
- Dining Dollars balances are forfeited after one year of inactivity after date of purchase, for faculty and staff.

### Meal Plan Changes:

- The student may change their meal plan (to a higher meal plan, to a lower meal plan, etc.) until the 12th day of class, subject to the UHCL Tuition and Fee Refund schedule.
- Changes will not be accepted after the fee refund deadline per the UHCL Tuition and Fee Refund Schedule.
- During the allowable period a student may change their meal plan by sending an email to [foodservicefeedback@uhcl.edu](mailto:foodservicefeedback@uhcl.edu)

### Meal Plan Release Petition:

A student may submit a Meal Plan Release Petition up to the 12th day of class, for any reason as stated below. Petitions will not be accepted after the 12th day of class each semester. Submissions are accepted via email to [foodservicefeedback@uhcl.edu](mailto:foodservicefeedback@uhcl.edu)

However, a Meal Plan Petition is not required for the following reasons:

- The student is accepted into a UHCL approved study abroad program with verification.
- The student receives an approved Housing Contract Release from Student Housing and Residential Life.
- The student is academically dismissed with verification from the Dean of Students office or the student's undergraduate/graduate program.
- The student withdraws from UHCL due to medical reasons. Verification must be received from the Dean of Students office.
- The student is called to serve the country in an active duty status.

Meal Plan Release Petitions are considered by the Meal Plan Release Committee for well-documented extraordinary

circumstances. While completing the petition, student will need to have any necessary documents available to submit based on specific reasons for petitioning:

- **Financial**: A significant change in income and expenses, i.e. bills, checking/savings, loans, tax returns, and/or W2's, since the start of the semester.
- **Medical**: Approved documentation from the Accessibility Support Center that supports an accommodation for a meal plan release.
- **Dietary**: Documentation from UHCL staff dietitian stating on-campus dining options cannot meet dietary needs.

For special diets, Dining Services has a staff dietitian available for private consultation, nutrition questions and meal planning. Email to set up an appointment: [foodservicefeedback@uhcl.edu](mailto:foodservicefeedback@uhcl.edu).