

University of Houston Clear Lake

To: Dr. Richard Walker; President
Dr. Tina Powellson; Vice President for Student Affairs

Via: David A. Rachita; Dean of Students and SFAC Advisor

From: Falisha Lehman; Interim Student Fee Advisory Committee (SFAC) Chair

CC: Student Fee Advisory Committee Members
All Fee Funded Units

Date: April 22, 2024

Re: SFAC Spring Semester Special Meeting – New FY24/25 Considerations

I. General Process and Considerations

The FY24 SFAC was called to a special Spring Semester meeting to consider several requests by the VPSA, Dr. Tina Powellson on Friday, April 19, 2024.

This meeting and considerations were in regard to new budget implications and initiatives since SFAC last met in October/November 2023 to make decisions regarding fee increases and one-time funding requests for FY25.

This special meeting met quorum.

II. Considerations and Decisions

1. Compensation Market Study Plan

Motion made by Falisha Lehman, seconded by Ken Ezeni, to approve the compensation plan allocation method. Motion Passed.

Discussion Point: Committee understood that they were not approving the specific dollar amount of the compensation, but the allocation/funding plan presented. SFAC supports the University's desire to fairly compensate its employees so to both recruit and retain highly skilled professionals. SFAC appreciates the Division's ability to fund these increases through currently available base funds.

2. New Assistant VP-Dean of Students Position Reclass

Motion made by Falisha Lehman, seconded by David Salazar, to approve a new Assistant Vice President & Dean of Students position and funding needed of \$36,682. Motion Passed.

Discussion Point: SFAC has been aware of the Division's work in developing an efficient Student Affairs (DSA) portfolio for the last several years. Because of lack of new funds, DSA has not been able to fund a second Assistant Vice President position. With the opportunity presenting itself, SFAC agrees with the strategy to combine the AVP and DOS positions, and appreciates the Division's ability to fund these increases through currently available base funds.

3. Central Funding / Position Shift

Motion made by Rosie Pineda, seconded by Dr. Jason Murasko, to use student services fees to fund ½ administrative staff position from Military & Veterans Services department, in accordance with the 6% central funding budget reduction plan. Motion passed with one abstention.

Discussion Point: SFAC appreciates the Division's ability to fulfill the 6% budget cut mandate without sacrificing current student services. The abstainer viewed this split position as pilot; recommends revisiting in future to evaluate if position is still needed on SS Fees.

4. USO Restructure and Funding

Motion made by Falisha Lehman, seconded by Rosie Pineda, to fund the leadership positions as presented, including the Activities Funding Board positions, but to retain the overfunding of \$3,847.50 and allocate it to Campus Activities Board positions, if needed. Motion Passed.

Discussion Point: SFAC understands the prudence of combining HSTC with CAB in order to develop a more efficient programming model. Though the budgeting model indicated a budget savings/funds to be returned to SFAC, the Committee believes CAB may need the funds for expanded programming initiatives due to the merger.

5. Orientation Funding

Motion made by Falisha Lehman, seconded by Ken Ezeni, to approve up to \$80,000 one-time funds to support the Orientation process in FY 2025. Motion Passed.






Discussion Point: Funds to be given only as needed. SFAC agrees with the need to provide a robust new student orientation experience, particularly in light of the declining enrollment trends.

SFAC's support was strengthened by the knowledge that the Division Business Administrator will be tracking expenditures in conjunction with that of both the ONSP Director and the AVP for Student Engagement.

Student Fees Advisory Committee

Recommendations/Report Approval

DATE

NAME	SIGNATURE
Falisha Lehman Student Government Representative Interim Student Chair	
Kimberly Lara Student Government Representative	Absent
Kennedy Ezeani Student Government Representative	
Student Government Representative (Vacant)	Vacant
Student Government Representative (Vacant)	Vacant
Kent Divoll Faculty Representative	Absent
Jason Murasko Faculty Representative	
David Salazar Staff Representative	
Rosie Pineda Staff Representative	

NOTE: Quorum - By-Laws Section VI. D. *At all meetings of the SFAC, five members shall constitute a quorum. At least one of the five must be a University Community Member. And two of the five must be student members.*